



# Environment and Natural Resources Trust Fund

## 2024 Request for Proposal

### General Information

**Proposal ID:** 2024-120

**Proposal Title:** Otter and Campbell Lakes Accessible Recreational Opportunities Project

### Project Manager Information

**Name:** John Paulson

**Organization:** City of Hutchinson

**Office Telephone:** (320) 234-5682

**Email:** JPaulson@ci.hutchinson.mn.us

### Project Basic Information

**Project Summary:** The Otter and Campbell Lakes Accessible Recreational Opportunities Project will improve public access and opportunities for recreational activities.

**Funds Requested:** \$1,400,000

**Proposed Project Completion:** December 31, 2030

**LCCMR Funding Category:** Land Acquisition, Habitat, and Recreation (G)

### Project Location

**What is the best scale for describing where your work will take place?**

Region(s): Central

**What is the best scale to describe the area impacted by your work?**

Region(s): Central

**When will the work impact occur?**

During the Project

## Narrative

### **Describe the opportunity or problem your proposal seeks to address. Include any relevant background information.**

Otter and Campbell Lakes within the City of Hutchinson are crucial water bodies that provide an important recreational opportunity to residents and visitors. The proximity of the lakes to the Luce Line State Trail and the South Fork of the Crow River, a State Water Trail, highlights the importance and popularity of these lakes for fishing and boating. Otter Lake is surrounded by multiple public parks and campgrounds. Currently, these public spaces lack safe and accessible fishing piers, parking areas, boat access, and walk-in access for canoes and kayaks. The lack of these areas presents an accessibility concern, limiting the usage of these lakes for the public, including underserved communities in MPCA-identified Environmental Justice Areas of Concern (EJAC). EJAC are defined as areas where at least 40% of the population are living 185% below the federal poverty level.

### **What is your proposed solution to the problem or opportunity discussed above? Introduce us to the work you are seeking funding to do. You will be asked to expand on this proposed solution in Activities & Milestones.**

The City of Hutchinson is proposing to address these problems by:

- Providing pedestrian safety improvements
- Providing ADA accessible fishing piers and walk-in boat access points
- Providing safe parking areas

These additions will improve accessibility and recreational opportunities as well as better integrate the public parks surrounding Otter and Campbell Lakes. The improvements will also provide greater access and consideration for EJAC communities. This project will be completed entirely on land currently owned by the City of Hutchinson.

### **What are the specific project outcomes as they relate to the public purpose of protection, conservation, preservation, and enhancement of the state's natural resources?**

This project will enhance the state natural resource known as "Otter Lake" and "Campbell Lake" within the City of Hutchinson. These regionally important lakes provide crucial fish and wildlife habitat as well as recreational opportunities. This project will preserve and enhance the lake for future generations by improving access to shore fishing, canoeing, kayaking, and boating for local residents and visitors, including those residents in MPCA Environmental Justice Areas of Concern.

## Activities and Milestones

### Activity 1: Final design, engineering, and environmental permitting for the Otter Lake Improvements.

**Activity Budget:** \$200,000

**Activity Description:**

Final design and engineering includes all necessary design work to develop construction plans for fishing pier and boat access installation, as well as parking lot and ADA improvements. Permits that will be required for this project will include MNDNR public waters, MNWCA, US Army Corps of Engineers 404 and MPCA NPDES. The engineer will complete all bid specifications for public RFP process.

**Activity Milestones:**

Description	Approximate Completion Date
The City of Hutchinson will complete formal review of submitted RFPs responding to the proposal.	April 30, 2024
The engineering consultant will complete all services required to obtain all project permits	December 31, 2024
All design and construction plans will be completed in cooperation with the City of Hutchinson	December 31, 2024

### Activity 2: Construction of walk-in access points, boat launches, boulder removal, and parking lot and installation of fishing piers on Otter Lake.

**Activity Budget:** \$1,200,000

**Activity Description:**

This activity includes construction materials and construction services for fishing pier installation, walk-in access points, boat launches, boulder removal for kayak/canoe accessibility, and the parking lot on Otter Lake.

**Activity Milestones:**

Description	Approximate Completion Date
Contractor begin construction of parking lot and boat launches along Otter Lake.	May 31, 2025
Construction contractor will construct fishing piers located in specified locations along with walk-in access locations.	July 31, 2025
Engineering consultant will complete construction services supervision and permit compliance inspection throughout the project timeline.	November 30, 2025

## Project Partners and Collaborators

Name	Organization	Role	Receiving Funds
Gary Bennet	Hutchinson DNR	Area Hydrologist	No
Scott Mackenthun	Hutchinson DNR	Area Fisheries Supervisor	No
Ryan Freitag	McLoed SWCD	District Manager	No
Gary Forcier	City of Hutchinson	Mayor	No
Andy Nissen	Hutchinson Waters	Advisory Role	No
Robert Hantge	Hutchinson Waters	Advisory Role	No
Bill Arndt	Local Resident of Hutchinson (Citizen)	Advisory and Local Community Role	No
Eric Hanson	US Army Corps of Engineers	Project Manager	No
Lynn Neumann	City of Hutchinson	Parks and Recreation Director	No
Matt Jaunich	City of Hutchinson	City Administrator	No
Katundra Spears	USDA NRCS	District Conservationist	No
Scott Lucas	MPCA	Pollution Control Specialist	No
Todd Hubmer	Bolton & Menk	Engineer	No

## Long-Term Implementation and Funding

**Describe how the results will be implemented and how any ongoing effort will be funded. If not already addressed as part of the project, how will findings, results, and products developed be implemented after project completion? If additional work is needed, how will this work be funded?**

The Otter and Campbell Lakes Accessible Recreation Opportunities Project is a long-term project with multiple phases that will be completed over the next few years. The City has already completed an EAW and received \$3.1 million in State bonding funds that will fund restoration efforts. Future phases of the project include: shoreline restoration, deepening of Campbell Lake and the northern portion of Otter Lake, the installation of fish habitat in Otter and Campbell Lakes. Funding for the larger project will come from eligible grants received, State and Federal allocations, and from the City of Hutchinson.

## Project Manager and Organization Qualifications

**Project Manager Name:** John Paulson

**Job Title:** Project/Environmental/Regulatory Manager at City of Hutchinson

**Provide description of the project manager's qualifications to manage the proposed project.**

Before serving as the City of Hutchinson Project/Environmental/Regulatory Manager, he served as an Environmental Specialist for the City of Hutchinson as well. His experience includes his work as an environmental and regulatory affairs specialist, implementation of the MS4 program, wastewater pretreatment coordinator, regulatory permitting for city facilities and projects, sustainability liaison, energy efficiency and facility energy use tracking and public works code enforcement. John assists the City Engineer, Public Works, and other City departments with special projects such as

grant writing, shoreline restoration, native prairie restoration, drainage, and water quality improvements. He works with local watershed organizations and lake associations to educate, preserve, restore, and enhance local water resources. He is experienced in managing special projects for the city that requires complex negotiations and coordination with other governmental units, various stakeholder groups and private developers. He also provides project administration, documentation and coordination support on City-led infrastructure projects that have involved a variety of funding sources such as Federal Aid, Municipal State Aid, grant allocations, bonding, utility funds, special assessments and others.

John has worked for the City of Hutchinson since 2006.

**Organization:** City of Hutchinson

**Organization Description:**

The City of Hutchinson's vision is that we will continue to be an involved, progressive, and innovative community that promotes our regional prominence while preserving our hometown character and delivering quality, cost-effective services.

## Budget Summary

Category / Name	Subcategory or Type	Description	Purpose	Gen. Ineligible	% Benefits	# FTE	Classified Staff?	\$ Amount
<b>Personnel</b>								
							<b>Sub Total</b>	-
<b>Contracts and Services</b>								
Final design, engineering and environmental permitting for Otter Lake Recreational Improvements	Professional or Technical Service Contract	Engineering Design includes all necessary design work to develop construction plans the proposed recreation access. Permitting and Inspection are necessary for proposed work in state waters. Company/Consultant/City to be determined for design work by City of Hutchinson bid process.				0		\$200,000
Construction Contractor TBD	Professional or Technical Service Contract	Construction contractor selected by City of Hutchinson. Construction cost such as the following activities: accessible fishing piers, walk-in access, boat launch, ADA accessible parking lot construction, kayak/canoe accessibility improvements.				0		\$1,200,000
							<b>Sub Total</b>	<b>\$1,400,000</b>
<b>Equipment, Tools, and Supplies</b>								
							<b>Sub Total</b>	-
<b>Capital Expenditures</b>								
							<b>Sub Total</b>	-
<b>Acquisitions and Stewardship</b>								
							<b>Sub Total</b>	-
<b>Travel In Minnesota</b>								

							<b>Sub Total</b>	-
<b>Travel Outside Minnesota</b>								
							<b>Sub Total</b>	-
<b>Printing and Publication</b>								
							<b>Sub Total</b>	-
<b>Other Expenses</b>								
							<b>Sub Total</b>	-
							<b>Grand Total</b>	<b>\$1,400,000</b>

Classified Staff or Generally Ineligible Expenses

Category/Name	Subcategory or Type	Description	Justification Ineligible Expense or Classified Staff Request
---------------	---------------------	-------------	--



## Non ENRTF Funds

Category	Specific Source	Use	Status	Amount
<b>State</b>				
Cash	2021 State of Minnesota Bonding Proceeds	Sediment reduction and stream bank restoration upstream of Otter Lake. On-going, completion by December 2024.	Secured	\$3,100,000
			<b>State Sub Total</b>	<b>\$3,100,000</b>
<b>Non-State</b>				
Cash	City of Hutchinson Bonds/Cash	Stormwater retrofits to reduce sediment and nutrients from Urban Stormwater.	Secured	\$2,500,000
			<b>Non State Sub Total</b>	<b>\$2,500,000</b>
			<b>Funds Total</b>	<b>\$5,600,000</b>

## Attachments

### Required Attachments

#### *Visual Component*

File: [714330ae-b50.pdf](#)

#### *Alternate Text for Visual Component*

There is an aerial satellite view/map showing City of Hutchinson, Otter Lake, and Campbell Lake showing the location of work, trails, rivers, public parks and EJAC locations. An aerial map showing the affected City of Hutchinson parcels with fishing pier locations....

#### *Board Resolution or Letter*

Title	File
City Council Resolution 15589 for LCCMR Grant Application	<a href="#">e53d58b6-f77.pdf</a>
Otter and Campbell Lake Accessible Recreational Opportunities Project Letter of Support	<a href="#">44882e99-311.pdf</a>

## Administrative Use

**Does your project include restoration or acquisition of land rights?**

No

**Does your project have potential for royalties, copyrights, patents, or sale of products and assets?**

No

**Do you understand and acknowledge IP and revenue-return and sharing requirements in 116P.10?**

N/A

**Do you wish to request reinvestment of any revenues into your project instead of returning revenue to the ENRTF?**

N/A

**Does your project include original, hypothesis-driven research?**

No

**Does the organization have a fiscal agent for this project?**

No

**Does your project include the design, construction, or renovation of a building, trail, campground, or other capital asset costing \$10,000 or more?**

No

**Do you propose using an appropriation from the Environment and Natural Resources Trust Fund to conduct a project that provides children's services, as defined in Minnesota Statutes section 299C.61 Subd.7?**

No