



Environment and Natural Resources Trust Fund

2023 Request for Proposal

General Information

Proposal ID: 2023-127

Proposal Title: 35th Street North Trail Connection

Project Manager Information

Name: Anna Gruber

Organization: City of Sartell

Office Telephone: (320) 258-7306

Email: anna.gruber@sartellmn.com

Project Basic Information

Project Summary: Construction of a 10-foot wide, paved, multi-use trail along 35th Street North between existing trails at Blackberry Circle and 12th Avenue North. Trail connection length would be 3,600 feet.

Funds Requested: \$840,000

Proposed Project Completion: October 31, 2024

LCCMR Funding Category: Land Acquisition, Habitat, and Recreation (G)

Project Location

What is the best scale for describing where your work will take place?

Region(s): Central

What is the best scale to describe the area impacted by your work?

Region(s): Central

When will the work impact occur?

During the Project and In the Future

Narrative

Describe the opportunity or problem your proposal seeks to address. Include any relevant background information.

The Blackberry Ridge neighborhood doesn't currently have any safe, non-motorized connections to the trail system in Sartell or the region. Residents currently have to walk along the unimproved shoulder of 35th Street, which means anyone wanting to access schools, businesses, and recreational amenities in Sartell and the region either need to own a car or walk unprotected on the gravel shoulder. This is especially problematic during winter months when snow piles eliminate or reduce the shoulder.

Sartell has an extensive trail system throughout the city, including connections to other communities in the region. Completing this trail connection would allow residents in this neighborhood access to that network and provide recreational opportunities by being able to utilize the trail to walk, run, bike, or in-line skate. This increases access to recreational destinations throughout the community, including local/regional parks and school athletic amenities. In 2019, Sartell -St. Stephen School District build a new high school in north Sartell, which has increased development and the trail system within Sartell. Connection of the Blackberry neighborhood, as well as the golf course, is vital to future development and use of facilities from the main Sartell neighborhoods to the most northerly neighborhood within the community.

What is your proposed solution to the problem or opportunity discussed above? Introduce us to the work you are seeking funding to do. You will be asked to expand on this proposed solution in Activities & Milestones.

The project would include construction of 3,600 feet of trail connection along 35th Street North. The trail will be a 10-foot wide, paved, multi-use trail and would be built to ADA standards. Not only would this provide recreational opportunities for residents in the Blackberry Ridge, Eagle Ridge Estates, and Savannah Oaks Addition neighborhoods, it would also connect the Sartell community to the Blackberry Golf Course located along this trail. This trail connection helps close gaps in the regional and statewide trail system.

The City of Sartell and LeSauk Township currently own the right of way needed for this project. The City will maintain the trail year-round, including clearing snow and ice. Year-round use provides residents an opportunity to use the trail during winter months as well.

The City of Sartell is committed to providing trails for connectivity and recreational use. The City has invested more than \$2 million in recent years to complete and extend trails throughout the community. This is part of a larger regional goal and done in collaboration with adjacent communities.

What are the specific project outcomes as they relate to the public purpose of protection, conservation, preservation, and enhancement of the state's natural resources?

This trail connection will enhance the state's natural resources by providing residents the opportunity to walk, run, bike, or in-line skate along this trail and connect to the local and regional network of trails, including the Mississippi River Trail and the complete trail network within central Sartell. It also provides a main connection to the golf course, multiple neighborhoods, the high school, and one elementary school. The biggest outcome being the connection of the most northern portion of Sartell to the extensive trail and sidewalk network within the community.

Activities and Milestones

Activity 1: Project Engineering

Activity Budget: \$152,000

Activity Description:

Final design and construction administration

Activity Milestones:

Description	Completion Date
Completion of Plans and Specifications	August 31, 2023
Completion of Bidding Documents	November 30, 2023
Construction Administration	October 31, 2024

Activity 2: Project Construction

Activity Budget: \$688,000

Activity Description:

Construction of 35th Street North Trail Connection

Activity Milestones:

Description	Completion Date
Project Bid	January 31, 2024
Construction Start	May 31, 2024
Construction Completed	October 31, 2024

Project Partners and Collaborators

Name	Organization	Role	Receiving Funds
Sartell-St. Stephen School District students, parents, and staff	Sartell-St. Stephen Independent School District 748	Supporter of trail connect. Students and their families would use the trail to safely get to and from school.	No
Blackberry Neighborhood	Blackberry Homeowners Association	Supporter of the trail connection, including letters of support from over 90% of the property owners.	No
LeSauk Township	LeSauk Township	Supporter of the trail connection, as it will also connect multiple township residents to Sartell.	No

Long-Term Implementation and Funding

Describe how the results will be implemented and how any ongoing effort will be funded. If not already addressed as part of the project, how will findings, results, and products developed be implemented after project completion? If additional work is needed, how will this work be funded?

If grant funds are received, the City of Sartell will contract for the trail to be constructed in 2024. Once completed, the City of Sartell will continue to own the trail and complete the maintenance. It is not anticipated that any additional work will be needed for the 35th Street North trail connection. The work will be done in collaboration with the 35th Street North Road Reconstruct project. The trail connection would be considered a separate project and invoiced as such.

Project Manager and Organization Qualifications

Project Manager Name: Anna Gruber

Job Title: City Administrator

Provide description of the project manager's qualifications to manage the proposed project.

Anna Gruber has nearly 15 years of experience in local government and city administration, including the management of several large projects throughout her career. This includes:

- Safe Routes to Schools (Pierz & Sartell Applications)
- State Highway 25 Reconstruct Project & State Funding
- Local Road Improvement Funding & Project Scout & Dehler Drives
- MN Department of Natural Resources Outdoor Recreation Grant for Watab Park
- Small Cities Development Program (Pierz & Sartell Applications)
- CARES Act & ARPA Funding Programs
- FEMA Emergency Response Applications (COVID-19)
- MN Department of Natural Resources Regional Trail Program (Multiple Projects)
- Transportation Alternatives Sidewalk & Trail Gap Projects
- Local Surface Transportation Black Grant Program – 15th Street North
- Sauk River Regional Park & Linear Park Enhancement Projects

Organization: City of Sartell

Organization Description:

Local Unit of Government

Budget Summary

Category / Name	Subcategory or Type	Description	Purpose	Gen. Ineligible	% Benefits	# FTE	Classified Staff?	\$ Amount
Personnel								
							Sub Total	-
Contracts and Services								
Engineering firm selected through qualifications process	Professional or Technical Service Contract	Engineering and construction administration				0.5		\$152,000
General contractor selected through competitive bidding process	Professional or Technical Service Contract	Construction of 35th Street North trail connection				1.25		\$688,000
							Sub Total	\$840,000
Equipment, Tools, and Supplies								
							Sub Total	-
Capital Expenditures								
							Sub Total	-
Acquisitions and Stewardship								
							Sub Total	-
Travel In Minnesota								
							Sub Total	-

Travel Outside Minnesota								
							Sub Total	-
Printing and Publication								
							Sub Total	-
Other Expenses								
							Sub Total	-
							Grand Total	\$840,000

Classified Staff or Generally Ineligible Expenses

Category/Name	Subcategory or Type	Description	Justification Ineligible Expense or Classified Staff Request
---------------	---------------------	-------------	--

Non ENRTF Funds

Category	Specific Source	Use	Status	Amount
State				
Cash	DNR Local Trail Connection Program	Trail Connection	Potential	\$250,000
			State Sub Total	\$250,000
Non-State				
			Non State Sub Total	-
			Funds Total	\$250,000

Attachments

Required Attachments

Visual Component

File: [9eff2584-b9b.pdf](#)

Alternate Text for Visual Component

Map of Sartell showing proposed trail connection along 35th Street North and connections to other existing trails in the city....

Board Resolution or Letter

Title	File
Resolution - City of Sartell	98d372e0-5ee.pdf

Optional Attachments

Support Letter or Other

Title	File
Sartell-St. Stephen School District Letter of Support	139177e5-0ec.pdf
Blackberry Ridge Neighborhood Letters of Support	2fcaa988-4f4.pdf

Administrative Use

Does your project include restoration or acquisition of land rights?

No

Does your project have potential for royalties, copyrights, patents, or sale of products and assets?

No

Do you understand and acknowledge IP and revenue-return and sharing requirements in 116P.10?

N/A

Do you wish to request reinvestment of any revenues into your project instead of returning revenue to the ENRTF?

N/A

Does your project include original, hypothesis-driven research?

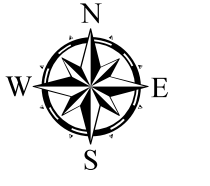
No

Does the organization have a fiscal agent for this project?

No

CITY OF SARTELL
CITY TRAIL MAP
STEARNS AND BENTON COUNTIES

July 2019



1 inch = 800 feet

- 2022/2023 CONSTRUCTION
- Project Location
- Existing Trails within Parks
- Trails and Paths
- Proposed Trails and Paths
- Sidewalks
- Proposed Sidewalks
- Waterbodies
- Parks
- Municipal Boundary



35TH AVENUE PROPOSED TRAIL

Priority Crossing

Priority Crossing
Pet Pump Addition