



Environment and Natural Resources Trust Fund

2023 Request for Proposal

General Information

Proposal ID: 2023-023

Proposal Title: Sandy Point Park

Project Manager Information

Name: Jeremy Bartosh

Organization: Jackson County - Jackson County Public Works Department- Parks & Trails Division

Office Telephone: (507) 849-7251

Email: jeremy.bartosh@co.jackson.mn.us

Project Basic Information

Project Summary: Install a modern bathroom, hook up to local rural water provider, improve and remodel current shelter house, and add additional recreational opportunities at Sandy Point Park for the public.

Funds Requested: \$198,000

Proposed Project Completion: November 30, 2024

LCCMR Funding Category: Small Projects (H)

Secondary Category: Land Acquisition, Habitat, and Recreation (G)

Project Location

What is the best scale for describing where your work will take place?

Region(s): SW

What is the best scale to describe the area impacted by your work?

Region(s): SW

When will the work impact occur?

During the Project

Narrative

Describe the opportunity or problem your proposal seeks to address. Include any relevant background information.

Sandy Point is centrally located within the county and has the most potential for expansion to meet the growing needs of camping and recreation. The problem has been a lack of funding needed to build the necessary park infrastructure to meet today's expanding campers' needs. The twelve current campsites only have a portable restroom on-site. We have witnessed several campers drive in and seeing we do not have modern bathroom facility, a usable shelter house in its current state, and lack of recreational opportunities, they immediately drive out and go elsewhere. This creates a potential of lost camper revenue. A survey was sent out to campers in 2020 that used the park requesting their input on future improvements to the park. The top results were the following: modern bathroom/shower facility, dump station on-site, fix current shelter house, improved electrical, and additional sites with more recreation activities.

What is your proposed solution to the problem or opportunity discussed above? Introduce us to the work you are seeking funding to do. You will be asked to expand on this proposed solution in Activities & Milestones.

1.) a modern bathroom/shower facility which could also act as a storm shelter. 2.) Enclose the current shelter house so it can act as a warming house in the winter but also keep the birds out in the camping season so it would be more inviting to use for family reunions, graduation receptions, and other outdoor gatherings. Upon completion of proposed projects the county would seek a camp host to be one site to welcome the many new and returning guests. We have camp hosts at our other four campgrounds and it is a great partnership.

What are the specific project outcomes as they relate to the public purpose of protection, conservation, preservation, and enhancement of the state's natural resources?

Upon completion of the proposed project, park would meet basic standards like our other four parks. Hooking up to our local rural water provider at the same time as installing a new modern bathroom / shower facility would ensure the new facility doesn't get damaged due to the hardness of the current well water. Adding a few additional recreational opportunities at the park would ensure local school groups and out of the area campers to experience the beauty of our parks many natural resources, waterfowl, and wildlife for years to come.

Activities and Milestones

Activity 1: Infrastructure for Water/Sewer Projects at Park

Activity Budget: \$98,000

Activity Description:

Design and Install Concrete Modular Bathroom/Shower Building from Huffcut Manufacturing in a central location in park. This new modern facility will replace the small portable which is very inadequate for the size of our campground. This structure will also address the needs from campers who would like a structure they can use when bad weather passes through. This bathroom would be connected to an appropriately sized and installed septic system to accommodate the park users. We would build 1-3 new campsites with full hook up accommodations to increase options and meet ADA campsite requirements. We would install a dump station for camp users to empty their dirty water tanks upon leaving the park. We would then connect to local Red Rock Rural Water Source to provide better water to our many guests as well as providing a better water for the new bathroom/shower facility. Currently we are on well water which is quite hard.

Activity Milestones:

Description	Completion Date
Install Concrete Modular Bathroom/Shower Facility	August 31, 2024
Install septic system and connect to bathroom/restroom facility	August 31, 2024
Connect to local Red Rock Rural Water System	August 31, 2024
Build three additional R.V. sites with full hook attached to drain field	August 31, 2024
Install Dump Station	September 30, 2024

Activity 2: Shelter House Structure Improvements, Increasing the number of campsites available & Site Electrical and Plumbing Needs

Activity Budget: \$70,000

Activity Description:

Address the needs of the current shelter house. Replace the original wood shake shingles with a longer lasting metal roof panel. Enclose the north and east walls of the shelter house to keep birds from nesting in rafters. This will bring more users of the park to safely hold family events again with food contamination being more secure. Adding additional outlets for warming food and increased lighting to shelter house as well as electrical power to other newly installed buildings and campsites.

Activity Milestones:

Description	Completion Date
Shelter house Improvements- Roof, enclosed walls, electrical needs	November 30, 2023
Trench lines for water and electric to newly install bathroom and additional campsites	August 31, 2024

Activity 3: Build and/or Purchase Recreational Games to increase on-site group activities

Activity Budget: \$30,000

Activity Description:

Increase the outdoor recreational and learning opportunities for all users of the park and campground

Activity Milestones:

Description	Completion Date
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Build a sand volleyball court	August 31, 2023
Purchase / Build tether ball, ga ga ball pits, bean bag toss, ladder ball, ping-pong games	August 31, 2023

Long-Term Implementation and Funding

Describe how the results will be implemented and how any ongoing effort will be funded. If not already addressed as part of the project, how will findings, results, and products developed be implemented after project completion? If additional work is needed, how will this work be funded?

On-going cleaning and maintenance costs with bathroom facility and pumping and removal or dumpstation waste will be absorbed in parks' annual budget. Staff is on-site regularly at present time registering campers so when the proposed projects are completed we can more efficiently operate this park the same as our other 4 southern parks providing the same service to our guests and the public. Proof of increased park usage upon completion of proposed projects will be gathered from campers registration envelopes as well as vehicle.

Other ENRTF Appropriations Awarded in the Last Six Years

Name	Appropriation	Amount Awarded
SW MN Single Track Trail	M.L. 2021, First Special Session, Chp. 6, Art. 6, Sec. 2, Subd. 09c	\$190,000

Project Manager and Organization Qualifications

Project Manager Name: Jeremy Bartosh

Job Title: Jackson County Parks & Trails Supervisor

Provide description of the project manager's qualifications to manage the proposed project.

3rd year in current position working for the county in managing our parks and trails. Prior experience includes 15 years working for 3M Company in Park Rapids, MN managing grounds and building projects at their 400 acre Conference Centre.

Organization: Jackson County - Jackson County Public Works Department- Parks & Trails Division

Organization Description:

Jackson County Parks & Trails is a part of the Jackson County Public Works Department in Jackson, MN. We provide and maintain nine parks within the county for the public to enjoy. Our parks provide several recreational opportunities such as R.V. and tent camping, lake access docks and fishing piers for fishing, shelter house rentals, as well as our new single track mountain bike trails north of Jackson.

Budget Summary

Category / Name	Subcategory or Type	Description	Purpose	Gen. Ineligible	% Benefits	# FTE	Classified Staff?	\$ Amount
Personnel								
							Sub Total	-
Contracts and Services								
Local Lumber Yard	Professional or Technical Service Contract	Providing Materials List for scope of projects				0		\$14,880
On-line Recreational Equipment vendor	Professional or Technical Service Contract	Providing quotes for purchase and delivery of equipment, or building materials to job-site				-		\$25,120
Local Contractor	Professional or Technical Service Contract	Responsible for providing estimate and building labor for Shelter-house				-		\$10,000
Electrical Contractor	Professional or Technical Service Contract	Upgrading electrical in Shelter house and for bathroom				0		\$44,000
Local Plumber	Professional or Technical Service Contract	Provide plumbing to modern bathroom/restroom building				0		\$29,000
Red Rock Rural Water	Professional or Technical Service Contract	Connecting to closest source for rural water. Replace existing well water source with treated rural water source.				0		\$75,000
							Sub Total	\$198,000
Equipment, Tools, and Supplies								
							Sub Total	-

Capital Expenditures								
							Sub Total	-
Acquisitions and Stewardship								
							Sub Total	-
Travel In Minnesota								
							Sub Total	-
Travel Outside Minnesota								
							Sub Total	-
Printing and Publication								
							Sub Total	-
Other Expenses								
							Sub Total	-
							Grand Total	\$198,000

Classified Staff or Generally Ineligible Expenses

Category/Name	Subcategory or Type	Description	Justification Ineligible Expense or Classified Staff Request
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Non ENRTF Funds

Category	Specific Source	Use	Status	Amount
State				
			State Sub Total	-
Non-State				
In-Kind	Jackson County Engineer (Tim Stahl)	Responsible for project and contract administration, septic plan review and specification approval. Salary to be included in Public Works annual budget. 65 hours estimated time @ 97/hr. billable rate. 0.04FTE, 64% salary/36% benefits. (No cost to grant)	Secured	\$6,305
In-Kind	Jackson County Assistant Engineer (Wes Liopold)	Responsible for surveying, plan preparation, specifications, and inspection. Salary to be included in Public Works annual budget. 120 hours estimated time @ \$56/hr. billable rate. 0.06 FTE, 64% salary/36% benefits. (No cost to grant)	Secured	\$6,720
In-Kind	Jackson County Sign Technician- (Ryan Koep)	Responsible for producing new driveway entrance, and parking lots signage using Jackson County equipment. Salary will be included in Public Works annual budget. 40 hours estimated time @ \$34/hr. billable rate. 0.06 FTE, 64% salary / 36% benefits. (No cost to grant)	Secured	\$1,360
In-Kind	Jackson County Motor Grader Heavy Equipment Operator	Responsible for placing gravel for entrance road and parking lots. Salary will be included in Public Works annual budget. 16 hours estimated time @ \$34/hr, billable rate. Negligible FTE (No cost to grant)	Secured	\$544
In-Kind	Jackson County Motor Grader	Equipment Rental Rate of 8 hrs @ \$100/hr	Secured	\$800
In-Kind	Jackson County Parks & Trails Supervisor (Jeremy Bartosh)	Responsible for inspecting work and site safety while building contractors on-site. 50 hours estimated time at \$30/hr billable rate 64% salary / 36% benefits. (No cost to grant)	Secured	\$1,500
In-Kind	Parks Operating Budget	Parking lot and driveway entrance improvements including gravel and parking bumper stops and signage materials	Secured	\$12,000
Cash	Jackson County Operating Budget	Funds set aside for the purpose of building a modern bathroom /shower facility and drain field system similar to existing county parks	Secured	\$260,000
			Non State Sub Total	\$289,229
			Funds Total	\$289,229

Attachments

Required Attachments

Visual Component

File: [9f6560cf-5c1.pdf](#)

Alternate Text for Visual Component

Map of Sandy Point Park / Campground...

Board Resolution or Letter

Title	File
County Board Letter of Support	42b0a053-598.pdf

Optional Attachments

Support Letter or Other

Title	File
Local School District Letter of Support	1c92b5f4-d8b.docx
Local School District Superintendent Letter of Support	2446bfcf-e39.pdf
Young Family Campers Letter of Support	18d62532-8c8.pdf

Administrative Use

Does your project include restoration or acquisition of land rights?

No

Does your project have potential for royalties, copyrights, patents, or sale of products and assets?

No

Do you understand and acknowledge IP and revenue-return and sharing requirements in 116P.10?

N/A

Do you wish to request reinvestment of any revenues into your project instead of returning revenue to the ENRTF?

N/A

Does your project include original, hypothesis-driven research?

No

Does the organization have a fiscal agent for this project?










No

SANDY POINT COUNTY PARK CAMPGROUND



South Heron Lake

FACILITIES

-  Trailer Dump Station
-  Playground
-  Shelter House
-  Boat Landing
-  Water
-  Electrical Sites
-  Restrooms/Showers
-  Visitor Parking
-  Firepit

Private Property
Public Use Prohibited

