

**Environment and Natural Resources Trust Fund  
2019 Request for Proposals (RFP)**

---

**Project Title:**

**ENRTF ID: 269-G**

Glacial Edge Trail and Downtown Pedestrian Bridge

---

**Category:** G. Land Acquisition for Habitat and Recreation

**Sub-Category:**

---

**Total Project Budget: \$** 602,918

**Proposed Project Time Period for the Funding Requested:** June 30, 2021 (2 yrs)

**Summary:**

The project proposes a .48 mile trail along the Otter Tail River in downtown Fergus Falls as well as a 125 ft. long bicycle and pedestrian bridge crossing the river.

---

**Name:** Ryan Miller

**Sponsoring Organization:** City of Fergus Falls

**Title:** Development and Planning Specialist

**Department:**

**Address:** 112 Washington Ave W

Fergus Falls MN 56537

**Telephone Number:** (218) 332-5458

**Email** ryan.miller@ci.fergus-falls.mn.us

**Web Address** <http://www.ci.fergus-falls.mn.us/get>

---

**Location**

**Region:** NW

**County Name:** Otter Tail

**City / Township:**

---

**Alternate Text for Visual:**

The project visual includes a map of the proposed trail route, including locations of the pedestrian bridge and easements. Also included are concept drawings of the trail and bridge design.

_____ Funding Priorities	_____ Multiple Benefits	_____ Outcomes	_____ Knowledge Base
_____ Extent of Impact	_____ Innovation	_____ Scientific/Tech Basis	_____ Urgency
_____ Capacity	_____ Readiness	_____ Leverage	_____ TOTAL _____%
_____ If under \$200,000, waive presentation?			



**PROJECT TITLE: Glacial Edge Trail and Downtown Pedestrian Bridge**

**I. PROJECT STATEMENT**

The Glacial Edge Trail – Falls Crossing project proposes easement acquisitions for and the construction of a shared use path for public recreation purposes including a bicycle and pedestrian bridge crossing (the Falls Crossing) of the Otter Tail River in downtown Fergus Falls. Goals of the project include:

- Easement acquisitions  
Three easements are required for the construction of the Glacial Edge Trail segments proposed in this project. See Activity 1 below for more details on each easement.
- Construction of trail  
Two segments of trail will be constructed on both sides of the proposed bicycle and pedestrian bridge. The new trail will be roughly .48 miles (2,500 ft.) long consisting of 10' wide bituminous pavement.
- Construction of Falls Crossing bicycle and pedestrian bridge  
The Falls Crossing bicycle and pedestrian bridge is the centerpiece of the project. The proposed bridge will be a steel structure, roughly 125' long and 14' wide. The bridge is important for the Glacial Edge Trail as a safe crossing of the Otter Tail River for trail users in downtown Fergus Falls.

**Impacts:**

- This project will impact a population of 13,419 (City of Fergus Falls, 2016 Estimate) and more in West Central Minnesota with the Glacial Edge Trail's eventual connection to other regional and state trails.
- The project has the potential to serve as a creative solution to a future environmental concern in an aging private sewer line. The private sewer line could be replaced and re-routed as a part of the proposed bicycle and pedestrian bridge with any additional costs for that sewer replacement at the private land owner's expense.
- The importance of the project includes the acquisition of shoreline property along the Otter Tail River, an important ecological resource. Acquiring these easements for public use will provide recreational and environmental education opportunities along the proposed multi-use trail and bridge.
- The project is an important part of the 14-mile Glacial Edge Trail Master Plan that will eventually provide a trail connection between the Central Lakes Trail and other regional and state trails to the north. The full trail master plan can be found on the project's website: [www.ci.fergus-falls.mn.us/get](http://www.ci.fergus-falls.mn.us/get)

**II. PROJECT ACTIVITIES AND OUTCOMES**

**Activity 1: Easement acquisitions**

Three easements are needed for the trail to be constructed through the following parcels of land:

- 1. Parcel # 71003990293001, owner = USA General Services Administration, size = 115' long x 16' wide
- 2. Parcel # 71002990261000, owner = Private owner of River Inn property, size = 130' long x 16' wide
- 3. Parcel # 71001990208000, owner = Otter Tail Power Company, size = 250' long x 16' wide

**Activity 1 Budget: \$23,750**

Outcome	Completion Date
Secure easements for the three parcels identified in this project	Spring 2019

**Activity 2: Glacial Edge Trail engineering**

With the easement acquisitions in process, the City will also begin the engineering phase of the project. The trail will need to be engineered along the Otter Tail River, over a bridge near the Central Dam "The Falls", and



**Environment and Natural Resources Trust Fund (ENRTF)**  
**2019 Main Proposal Template**

under the existing Mill St bridge. Engineering will be contracted via a competitive RFP process.

**Activity 2 Budget:** \$92,903

Outcome	Completion Date
<i>Complete engineering for the section of trail identified in this project including bridge</i>	<i>Summer 2020</i>

**Activity 3:** *Glacial Edge Trail construction*

Construction of the Glacial Edge Trail begins. The trail will be roughly 2,500 ft. long, 10 ft. wide and paved with bituminous surface. Construction contracts will be solicited via competitive RFP processes.

**Activity 3 Budget:** \$189,465

Outcome	Completion Date
<i>Construct shared use path sections of the Glacial Edge Trail identified in this project</i>	<i>Fall 2020</i>

**Activity 4:** *Falls Crossing pedestrian bridge construction*

Construction of the Falls Crossing pedestrian bridge. The bridge will be a roughly 125 ft. long, 14 ft. wide steel structure. Construction contracts will be solicited via competitive RFP processes.

**Activity 4:** \$296,800

Outcome	Completion Date
<i>Construct the Falls Crossing bicycle and pedestrian bridge identified in this project</i>	<i>Summer 2021</i>

**ENRTF BUDGET TOTAL:** \$602,918

**III. PROJECT PARTNERS:**

**A. Partners receiving ENRTF funding – N/A (City of Fergus Falls only)**

**B. Partners NOT receiving ENRTF funding – N/A**

**IV. LONG-TERM- IMPLEMENTATION AND FUNDING:**

This project is part of the Glacial Edge Trail Master Plan, a multi-phase, 14-mile trail planned as a connection of the Central Lakes Trail to Fergus Falls and future regional and state trail connections to the north. Additional funding applications will be made, including a Legacy Parks and Trails FY 2020 application that could leverage this project and cover the costs of Activity 3 listed above, reducing the ask to LCCMR for this project. Federal Transportation Alternatives funding has been sought for an adjacent section of the Glacial Edge Trail.

**V. TIME LINE REQUIREMENTS:**

Easement acquisition and engineering would take place in 2019 with construction beginning in summer 2020.

**VI. SEE ADDITIONAL PROPOSAL COMPONENTS:**

- A. Proposal Budget Spreadsheet**
- B. Visual Component or Map**
- C. Parcel List Spreadsheet**
- D. Acquisition, Easements, and Restoration Requirements**
- E. Research Addendum (not required at proposal stage)**
- F. Project Manager Qualifications and Organization Description**
- G. Letter or Resolution**
- H. Certified Audit or 990 Tax Information**

## 2019 Proposal Budget Spreadsheet

Project Title: Glacial Edge Trail and Downtown Pedestrian Bridge

### IV. TOTAL ENRTF REQUEST BUDGET: Two years

BUDGET ITEM (See "Guidance on Allowable Expenses")	AMOUNT
Personnel:	\$ -
Professional/Technical/Service Contracts:	\$ -
Engineering (competitive RFP solicitation)	\$ 92,903
Retrofitting Mill Street underpass for trail construction (competitive RFP solicitation)	\$ 80,000
Bridge Construction - 125' long x 14' wide steel structure (competitive RFP solicitation)	\$ 296,800
Trail Construction - 2,500' long x 10' wide bituminous surface (competitive RFP solicitation)	\$ 87,100
Equipment/Tools/Supplies:	
Intersection/Safety Treatments - high visibility crosswalk materials, pedestrian signals and forward stop bars.	\$ 20,265
Wayfinding/Signage - directional and interpretive signage	\$ 1,100
Trailhead construction - kiosk	\$ 1,000
Acquisition (Fee Title or Permanent Easements):	
1. Parcel # 71003990293001, USA General Services Administration, 115' long x 16' wide	\$ 5,500
2. Parcel # 71002990261000, Private owner (River Inn property), 130' long x 16' wide	\$ 6,250
3. Parcel # 71001990208000, Otter Tail Power Company, 250' long x 16' wide	\$ 12,000
Travel:	\$ -
Additional Budget Items:	\$ -
<b>TOTAL ENVIRONMENT AND NATURAL RESOURCES TRUST FUND \$ REQUEST =</b>	<b>\$ 602,918</b>

### V. OTHER FUNDS (This entire section must be filled out. Do not delete rows. Indicate "N/A" if row is not applicable.)

SOURCE OF FUNDS	AMOUNT	Status
Other Non-State \$ To Be Applied To Project During Project Period:	\$ -	
Other State \$ To Be Applied To Project During Project Period:	\$ -	
Legacy Parks and Trails - FY 2020	TBD	Application closes July 31, 2018
In-kind Services To Be Applied To Project During Project Period:	\$ -	
Past and Current ENRTF Appropriation:	\$ 600,000	Active
M.L. 2016, Chp. 186, Sec. 2, Subd. 09g - Seeking legislative extension to June 30, 2019		
Other Funding History:	\$ -	

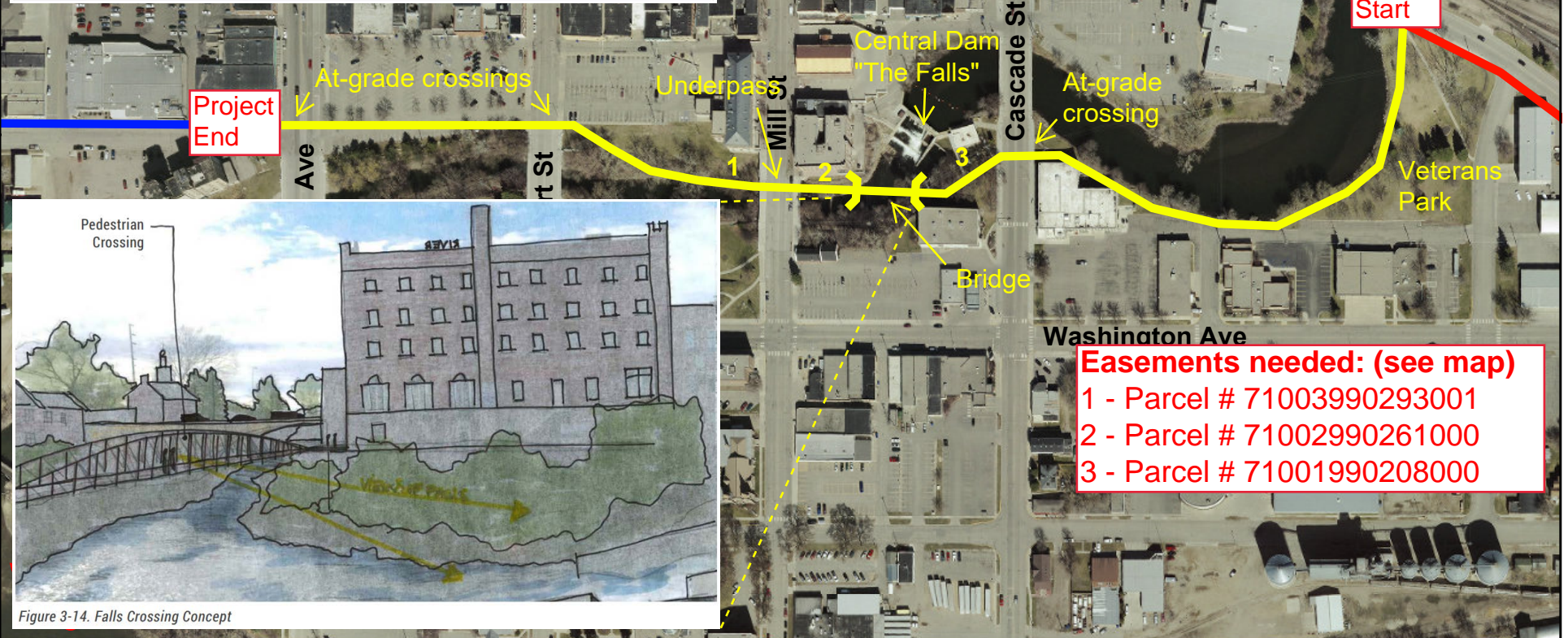
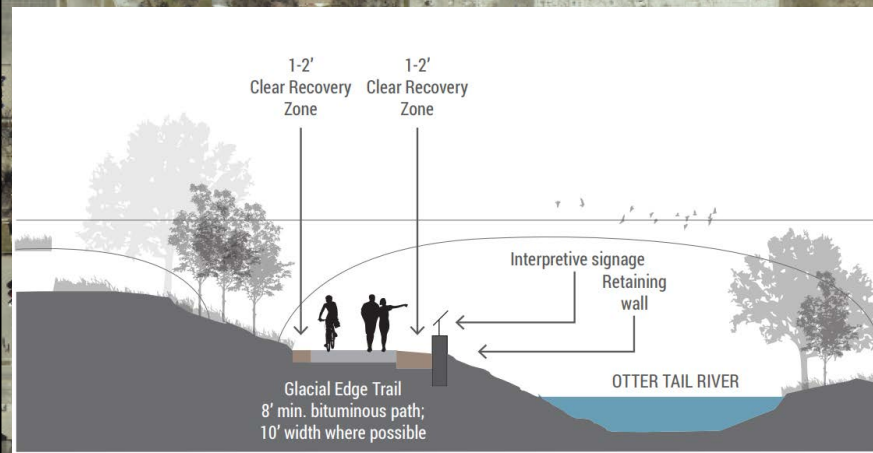
Attachment C:  
Environment and Natural Resources Trust Fund  
M.L. 2019 Acquisition/Restoration Parcel List Spreadsheet  
Project Title: Glacial Edge Trail and Downtown Pedestrian Bridge  
Legal Citation:  
Project Manager: Ryan Miller  
Organization: City of Fergus Falls  
College/Department/Division:  
M.L. 2019 ENRTF Appropriation:  
Project Length and Completion Date: Two Years  
Today's Date: April 11, 2018



#	Acquisition or Restoration Parcel Name	Geographic Coordinates (preferably from the center of the parcel) Format: [Deg.]° [Min.]' [Sec.]" [Hemis.]		Estimated Cost	Estimated Annual PILT Liabilities	County	Site Significance (please include what ecosystem (e.g., prairie, forest, wetland, savanna) is represented as well as the ecological significance, site importance, conservation value, and public benefits)	Activity Description (e.g. fee title acquisition, conservation easement acquisition, site preparation, restoration)	# of Acres	# of Shoreline Miles	Type of Landowner (private individual or trust, non-profit organization, for-profit entity)	Proposed Fee Title or Easement Holder (if applicable)	Status of work (e.g. engaged in landowner negotiations, no longer in consideration, restoration activities underway)
		Latitude	Longitude										
1	71003990293001	46.282321	-96.072878	\$5,500	N/A	Otter Tail	The site contains shoreline along the Otter Tail River. This project proposes the acquisition of theses easements for the construction of a public shared use path/multi-use trail along the river for recreation and educational opportunities.	easement acquisition	< 1	< 1	Federal	City	engaged landowners
2	71002990261000	46.282239	-96.073806	\$6,250	N/A	Otter Tail		easement acquisition	< 1	< 1	Private	City	engaged landowners
3	71001990208000	46.282384	-96.074542	\$12,000	N/A	Otter Tail		easement acquisition	< 1	< 1	Private	City	engaged landowners
4													
5													
6													
7													
8													
9													
10													
NOTES:													



# Downtown Fergus Falls



## Project Manager Qualifications and Organizational Description

Project Manager: Ryan Miller, City of Fergus Falls MN

Title: Development and Planning Specialist

Ryan has a background in community development and economic development including 2.5 years for the City of Fergus Falls. Ryan has experience with managing project and grants including grants from the local, state and federal levels. Recent experience includes managing a Federal EDA (Economic Development Administration) grant for a land use study project in the City of Fergus Falls. Ryan is currently working on a number of funding applications related to the Glacial Edge Trail, such as this LCCMR proposal. Recently, Ryan has become the point of contact for all LCCMR projects for the City of Fergus Falls.

### Sponsoring Organization:

The City of Fergus Falls is a municipality in west central Minnesota. Fergus Falls is the county seat of Otter Tail County. The population of Fergus Falls is 13,419 (2016 estimate).

Building on our heritage and planning for the future of our citizens, the mission of the City of Fergus Falls is to provide the resources, opportunities and environment to assure the best possible quality of life.

Our vision is to be a model community in Greater Minnesota. We will:

- Promote our All –American City as the preferable place to live, work and visit
- Provide a friendly, safe and supportive atmosphere  
Encourage individual involvement and community partnerships
- Preserve and expand on our naturally beautiful environment
- Provide quality services to the citizens of our community
- Promote and encourage new and existing business and industry
- Plan for continued growth and development

