2019 Proposal Budget Spreadsheet [INSTRUCTIONS]

Project Title: *[Insert "Project Title"]*

Attach budget, in MS-EXCEL format, to your "2019 LCCMR Proposal Submission Form".
(1-page limit, single-sided, 10 pt. font minimum. Retain bold text. ADD OR DELETE ROWS AS NEEDED.

IV. TOTAL ENRTF REQUEST BUDGET *[Insert # of years for project]* **years**

BUDGET ITEM *(See "Guidance on Allowable Expenses")*	AMOUNT
Personnel: *In this column, list who is getting paid to do what and what is the % of full-time employment for each position. List out by position or position type - one row per position/position type. For each, provide details in this column on % dollars toward salary, % dollars toward benefits, time period for position/position type, and number of people in the position/position type.*	$ -
Professional/Technical/Service Contracts: *In this column, list out proposed contracts. Be clear about whom the contract is to be made with and what services will be provided. If a specific contractor is not yet determined, specify the type of contractor sought. List out by contract types/categories - one row per type/category. If an RFP will be issued, state that.*	$ -
Equipment/Tools/Supplies: *In this column, list out general descriptions of item(s) or item type(s) and their purpose - one row per item/item type.*	$ -
Acquisition (Fee Title or Permanent Easements): *In this column, indicate proposed number of acres and name of organization or entity who will hold title.*	$ -
Travel: *Provide a breakdown of the amount and type of travel expenses being requested. Generally, only in-state travel essential to completing project activities can be included.*	$ -
Additional Budget Items: *In this column, list any additional budget items that do not fit above categories. List by item(s) or item type(s) and explain how number was determined One row per type/category.*	$ -
TOTAL ENVIRONMENT AND NATURAL RESOURCES TRUST FUND $ REQUEST =	$ -

V. OTHER FUNDS *(This entire section must be filled out. Do not delete rows. Indicate "N/A" if row is not applicable.)*

SOURCE OF FUNDS	AMOUNT	Status
Other Non-State $ To Be Applied To Project During Project Period: *Indicate any additional non-state cash dollars secured or applied for to be spent on the project during the funding period. For each individual sum, list out the source of the funds, the amount, and indicate whether the funds are secured or pending approval.*	$ -	*Indicate: Secured or Pending*
Other State $ To Be Applied To Project During Project Period: *Indicate any additional state cash dollars (e.g., bonding, other grants) secured or applied for to be spent on the project during the funding period. For each individual sum, list out the source of the funds, the amount, and indicate whether the funds are secured or pending approval. Include Legal Citation, title, and dollar amount for state funds such as OHF, and CWF.*	$ -	*Indicate: Secured or Pending*
In-kind Services To Be Applied To Project During Project Period: *Indicate any additional in-kind service(s) secured or applied for to be spent on the project during the funding period. For each type of service, list type of service(s), estimated value, and indicate whether it is secured or pending. In-kind services listed must be specific to the project.*	$ -	*Indicate: Secured or Pending*
Past and Current ENRTF Appropriation: *Include legal citation, title and dollar amount from any current ENRTF appropriation for any directly related project of the project manager or organization that remains unspent or not yet legally obligated at the time of proposal submission. Be as specific as possible. Indicate the status of the funds.*	$ -	Indicate: Unspent, Legally Obligated, Or Other
Other Funding History: *Indicate funding secured but to be expended prior to July 1, 2019, for activities directly relevant to this specific funding request. State specific source(s) of funds and dollar amount.*	$ -	*Indicate: Secured or Pending*