



# Environment and Natural Resources Trust Fund

M.L. 2023 Draft Work Plan

## General Information

**ID Number:** 2023-248

**Staff Lead:** Michael Varien

**Date this document submitted to LCCMR:** February 8, 2023

**Project Title:** Minnesota Biodiversity Atlas - Phase 3

**Project Budget:** \$797,000

## Project Manager Information

**Name:** George Weiblen

**Organization:** U of MN - Bell Museum of Natural History

**Office Telephone:** (612) 624-3461

**Email:** gweiblen@umn.edu

**Web Address:** <https://www.bellmuseum.umn.edu/>

## Project Reporting

**Reporting Schedule:** April 1 / October 1 of each year.

**Project Completion:** June 30, 2026

**Final Report Due Date:** August 14, 2026

## Legal Information

**Legal Citation:**

**Appropriation Language:**

**Appropriation End Date:** June 30, 2026

## Narrative

**Project Summary:** We propose to expand the Minnesota Biodiversity Atlas, an online natural resource management tool, to include 2.5 million records by integrating expert observations and specimen records from multiple organizations

**Describe the opportunity or problem your proposal seeks to address. Include any relevant background information.**

Extensive records of Minnesota biodiversity, past and present, are the product of ongoing biological surveys by agencies and organizations beginning with the Public Land Survey in 1848. The problem is that data are scattered and unavailable for simple comparison. The Minnesota Biodiversity Atlas (<http://bellatlas.umn.edu/>) addresses this by integrating diverse sources in a robust data management system, compatible with the highest national and international standards for expert-verified records of biodiversity.

The Atlas is a publicly accessible web application enabling users to map species distributions, create species lists, use digital images for identification, and search for historical records. This information is the basis for natural resource decision-making at all levels. It is a source of material for curricula from K-12 to higher education and a tool for informal learning. The Atlas serves these needs by pulling together contemporary and historical records of biodiversity from across the state.

Phases 1 and 2 of this ENRTF project made accessible >1.7 million biodiversity records and >400,000 high-resolution digital images of museum specimens. However, large datasets from several institutions have yet to be digitized and one of the most environmentally important groups - the insects- has yet to be integrated.

**What is your proposed solution to the problem or opportunity discussed above? Introduce us to the work you are seeking funding to do. You will be asked to expand on this proposed solution in Activities & Milestones.**

We will unify Minnesota biodiversity data and fill major gaps in the state-wide Atlas coverage by adding insect records, new institutional partners, and historical data.

(1) Integrating a subset of the University of Minnesota insect collection (UMSP) allows us to rapidly improve the Atlas coverage of this important group. Our focus will be to incorporate existing records and new digital images.

(2) Expanding our network of partner institutions will cover gaps in the Atlas, with a particular focus on plants and animals from northwestern Minnesota. For example, collections at Concordia College and Minnesota State University Moorhead include specimens of plants, birds, mammals, and insects that are not currently accessible.

(3) Incorporating historical data helps to inform current management and conservation decisions. These datasets come from Minnesota state agencies in addition to the University of Minnesota and the US Department of Agriculture. Furthermore, repatriating 220,000 plant and animal records from out-state institutions holding specimens originating from Minnesota is an efficient way to dramatically improve coverage of the Atlas. We propose to unite these disparate records under the umbrella of the Minnesota's Biodiversity Atlas.

**What are the specific project outcomes as they relate to the public purpose of protection, conservation, preservation, and enhancement of the state's natural resources?**

Sustained growth of the Atlas with new data and institutional partners enhances our capacity to interpret, preserve and enjoy the diverse biological resources of our state. For example, integrating historical and contemporary records helps to model pest outbreaks and predict biotic responses to climate and land use change. Expanding the database also increases our capacity to track invasive species and prioritize management decisions. It improves documentation of rare species and patterns of biodiversity to inform conservation strategies. Furthermore, an expanded, more complete Atlas provides teachers with extensive statewide data to enrich educational opportunities for K-12 and undergraduate students.

## Project Location

**What is the best scale for describing where your work will take place?**

Statewide

**What is the best scale to describe the area impacted by your work?**

Statewide

**When will the work impact occur?**

During the Project and In the Future

## Activities and Milestones

### Activity 1: Digitize the largest insect collection in the state

**Activity Budget:** \$258,000

**Activity Description:**

The importance of insects cannot be overstated. Insects include major pests of agriculture and forestry, vectors of human and veterinary disease, and destructive exotic species. They shape ecosystems as decomposers, herbivores, parasites, and prey of wildlife. They are pollinators and good indicators of soil and water quality.

The University of Minnesota Insect Collection (UMSP), founded in 1879, includes at least 4 million specimens. We propose to publish 180,000 records already digitized and 6,000 high-resolution digital images of drawers containing pinned specimens. Each drawer contains hundreds of specimens such that up to 1.6 million will be visible online. However, it will take years to turn these images into searchable records of individual specimens.

We aim to prioritize capturing 70,000 records from three economically and ecologically important groups. Mosquitoes (Diptera: Culicidae) are a nuisance and vectors of diseases such as La Crosse encephalitis, West Nile virus, equine encephalitis and bird malaria. We propose to digitize 22,000 mosquito records. Weevils (Coleoptera: Curculionidae) are key players in forest ecosystems and pests of timber and grain. In addition to 40,000 weevils, we propose to digitize 8,000 stink bugs (Hemiptera: Pentatomidae), a household nuisance and source of invasive species.

**Activity Milestones:**

Description	Approximate Completion Date
Develop a pipeline for data sharing between the UMSP insect database and the Atlas	December 31, 2023
Publish 180,000 insect specimen records and 6,000 digital images to the Atlas	June 30, 2024
Release 70,000 newly digitized records of economically & environmentally important insects	June 30, 2025

### Activity 2: Expand biodiversity data sharing to ten partner organizations state-wide

**Activity Budget:** \$379,000

**Activity Description:**

We propose to expand upon existing data sharing that includes six organizations by involving four additional organizations. Activity 2 will add a total of 324,000 new biodiversity records to the Atlas through new and ongoing partnerships. New partners include Concordia College (5,500 plants, 36,000 insects, 1,000 birds, and 2,000 mammals), Minnesota State University Moorhead (10,000 plants, 500 mammals, 900 birds) and the Minnesota Ornithological Union (120,000 records of birds breeding in Minnesota from 1966-present).

We also request renewed support for the Science Museum of Minnesota to digitize 10,000 bird and mammal specimens and the University of Minnesota- Duluth to digitize 46,000 insect specimens. Lastly, we will integrate datasets from 200 historic surveys of aquatic plants in Minnesota lakes from the University of Minnesota (1936-1938) with 6,000 surveys by the MN DNR Lake Ecology, Fisheries and Wildlife Units (2000-2020). Altogether we estimate that these datasets will contribute 93,000 records of aquatic plants to the Atlas.

**Activity Milestones:**

Description	Approximate Completion Date
Publish 120,000 records of breeding birds in Minnesota	December 31, 2023

Publish 93,000 records of aquatic plants in Minnesota lakes	June 30, 2024
Digitize 46,000 insect records from the University of Minnesota -Duluth	June 30, 2025
Digitize 44,000 plant and animal records from Concordia College	June 30, 2025
Digitize 11,000 plant and animal records from Minnesota State University Moorhead	June 30, 2026
Digitize 10,000 bird specimen records from Science Museum of Minnesota	June 30, 2026

### Activity 3: Repatriate records of Minnesota biodiversity residing beyond the state

**Activity Budget:** \$160,000

**Activity Description:**

Additional specimens of Minnesota’s biodiversity exist in various institutions outside the state and observations have also been collected by federal agencies overtime. With this in mind, we will repatriate records of Minnesota Biodiversity deposited at museums across the United States for which data are already available in the Integrated Digitization Portal (iDigBio). This online portal aggregates digitized natural history data from around the world. For Minnesota, iDigBio includes 220,000 records of birds, mammals, fish, reptiles, amphibians, arthropods, mollusks, crustaceans, plants and fungi that are not already recorded in the Biodiversity Atlas. Furthermore, the US Geological Survey’s North American Breeding Bird Survey includes 155,000 observation records of birds that breed in Minnesota. In addition, the US Department of Agriculture surveyed 500 Minnesota Lakes between 1917 and 1939 and we plan to integrate the associated 7,000 aquatic plant observation records into the Atlas.

**Activity Milestones:**

Description	Approximate Completion Date
Publish 7,000 historical records of aquatic plants in Minnesota’s lakes	June 30, 2024
Publish 220,000 records of Minnesota biodiversity from out-state institutions	June 30, 2025
Publish 155,000 records of breeding birds in Minnesota	June 30, 2026

## Project Partners and Collaborators

Name	Organization	Role	Receiving Funds
Keith Barker	Bell Museum, University of Minnesota	Senior personnel	No
Timothy Whitfeld	Bell Museum, University of Minnesota	Collections Manager	Yes
Michael Milligan	Minnesota Supercomputing Institute, University of Minnesota	Software developer	Yes
Thomas Prather	Minnesota Supercomputing Institute, University of Minnesota	Software developer	Yes
Ralph Holzenthal	Department of Entomology, University of Minnesota	Senior personnel	No
Robin Thomson	Department of Entomology, University of Minnesota	Project site coordinator	Yes
Amanda Grusz	University of Minnesota, Duluth	Senior personnel	No
Gretchen Meier	University of Minnesota, Duluth	Project site coordinator	Yes
Katherine Early	Science Museum of Minnesota	Senior personnel	No
Charlie Iverson	Science Museum of Minnesota	Project site coordinator	Yes
Joseph Whittaker	Concordia College	Project site coordinator	No
Donna Stockrahm	Minnesota State University, Moorhead	Project site coordinator	No
Lee Pfanmuller	Minnesota Ornithological Union	Contributor of breeding bird datasets	No
Donna Perleberg	Minnesota DNR	Contributor of aquatic plant datasets	No
Bruce Carlson	Minnesota DNR	Coordinator for Minnesota Biological Survey data	No
George Weiblen	Bell Museum, University of Minnesota	Principal Investigator	No

## Dissemination

### **Describe your plans for dissemination, presentation, documentation, or sharing of data, results, samples, physical collections, and other products and how they will follow ENRTF Acknowledgement Requirements and Guidelines.**

The results of this project will be communicated to three primary audiences by different means. First, we will continue to promote the availability of images and records through Bell Museum programming, the website, and an interactive kiosk in the main exhibit of the new Bell Museum. We specifically target audiences including educators, naturalists (e.g. participants in the Minnesota Master Naturalist program), paraprofessionals and hobbyists (Minnesota Native Plant Society, Minnesota Herpetological Society, Minnesota Ornithologists' Union). During phases I & II of the project, we recruited a group of dedicated citizen scientist volunteers who participate in Mapping Change, a crowd-sourced Zooniverse project dedicated to transcription of museum specimen labels that ultimately find a home in the Atlas. In phase II, we will expand group with through training sessions. Volunteers become advocates for the Atlas, promoting its use in outdoor recreation, education, and natural resource management. Second, we will announce the first-ever publication of state agency biodiversity observation records through a University News Service press release in coordination with agency partners. Lastly, we will demonstrate the use of the Atlas to targeted user groups (DNR staff, MPCA staff, natural resource consulting agencies, state colleges, universities and K-12 educators, Master Naturalists) through email announcements, presentations, and workshop activities. The the new Bell Museum in Saint Paul has increased public awareness of our state's official museum of natural history. The Atlas compliments our new facility by providing 24-7 access to the collections for virtual visitors across the state. The Environment and Natural Resources Trust Fund will be acknowledged through use of the trust fund logo or attribution language on project print and electronic media, web pages, publications, signage, and other communications per the ENRTF Acknowledgment Guidelines.

## Long-Term Implementation and Funding

### **Describe how the results will be implemented and how any ongoing effort will be funded. If not already addressed as part of the project, how will findings, results, and products developed be implemented after project completion? If additional work is needed, how will this work be funded?**

The continued growth of the Atlas is of immediate, practical use to natural resource professionals, researchers, educators and the public. The Bell Museum and the University of Minnesota Libraries are committed to long-term expansion and maintenance of this tool as part of an ongoing, constructive relationship with agencies and academic partners. The Digital Repository at the University of Minnesota (DRUM), where project data are archived, sets the highest standard for format-independent, archival preservation of digital data. The Bell Museum is also engaged in national and international biodiversity digitization initiatives and to philanthropic fundraising in support of these activities.

## Other ENRTF Appropriations Awarded in the Last Six Years

Name	Appropriation	Amount Awarded
Minnesota Biodiversity Atlas for Enhanced Natural Resource Management	M.L. 2015, Chp. 76, Sec. 2, Subd. 03d	\$340,000
Interactive Water Resource Programs for Planetariums in Minnesota	M.L. 2017, Chp. 96, Sec. 2, Subd. 05c	\$500,000
Minnesota Biodiversity Atlas - Phase 2	M.L. 2018, Chp. 214, Art. 4, Sec. 2, Subd. 03c	\$350,000

## Budget Summary

Category / Name	Subcategory or Type	Description	Purpose	Gen. Ineligible	% Benefits	# FTE	Classified Staff?	\$ Amount
<b>Personnel</b>								
Michael Milligan		Systems administration & software development (\$102,000 annual salary with 0.025 FTE/year)			33.5%	0.09		\$11,000
Tom Prather		Systems administration & software development (\$116,000 annual salary with 0.15 FTE/year)			33.5%	0.45		\$71,000
Timothy Whitfeld		Project coordinator (\$76,000 annual salary with 0.10 FTE/year)			33.5%	0.3		\$30,000
Katie Noren		Digitization manager (\$44,000 annual salary with 0.7 FTE/year)			28.7%	2.1		\$119,000
Robin Thomson		On-site digitization manager (\$69,000 annual salary with 0.25FTE/year)			33.5%	0.75		\$69,000
Gretchen Meier		On-site digitization manager (\$53,000 annual salary with 0.25 FTE/year)			28.7%	0.75		\$51,000
University of Minnesota students		Insect label transcription (\$15/hour at \$1/record for 15 records/hour with 70,000 specimens)			0%	2.4		\$70,000
University of Minnesota, Duluth students		Insect label data transcription (\$15/hour at \$1/record for 15 records/hour with 46,000 specimens)			0%	1.47		\$46,000
University of Minnesota students		Vertebrate specimen imaging & label transcription (\$15/hour for \$7.5/record at 2 records/hour with 10,000 specimens)			0%	2.61		\$75,000
							<b>Sub Total</b>	<b>\$542,000</b>
<b>Contracts and Services</b>								
Minnesota Supercomputing Institute services	Professional or Technical Service Contract	Data hosting & server support (6TB/year at \$300/year for data & \$2,600/year for server)				0.6		\$9,000
Specify software consortium	Professional or Technical Service Contract	Technical support for UMSP collection database (\$1000/year)				0.3		\$3,000
Charlie Iverson, Science	Sub award	On-site digitization manager: \$55,000 including annual salary & 42.2% benefits with 0.25 FTE/year plus \$500/year for supplies				0.75		\$42,000



Museum of Minnesota								
Concordia College	Sub award	Specimen imaging and label transcription (\$15/hour at \$3/record with 44,500 specimens of vertebrates, insects & plants)				4.65		\$134,000
Minnesota State University Moorhead, undergraduate students	Sub award	Specimen imaging and label transcription (\$15/hour at \$3/record with 11,500 specimens of vertebrates, insects & plants)				1.2		\$35,000
							<b>Sub Total</b>	<b>\$223,000</b>
<b>Equipment, Tools, and Supplies</b>								
	Tools and Supplies	Boxes and storage containers	Materials for specimen imaging, repair and storage					\$7,000
	Tools and Supplies	Barcode labels and printed specimen tags	Pre-printed labels and tags for tracking specimens, images and records of 180,000 specimens: \$0.05/label					\$9,000
							<b>Sub Total</b>	<b>\$16,000</b>
<b>Capital Expenditures</b>								
		2 digitization stations	For imaging insect specimens at UMSP and for imaging plant and animal specimens at Concordia College and Minnesota State University Moorhead	X				\$10,000
							<b>Sub Total</b>	<b>\$10,000</b>
<b>Acquisitions and Stewardship</b>								
							<b>Sub Total</b>	-
<b>Travel In Minnesota</b>								
	Miles/ Meals/ Lodging	Roundtrip Duluth-St. Paul at 300 miles & and Moorhead-St. Paul at 500 miles at \$0.575 per mile	Training for project staff					\$2,000

	Miles/ Meals/ Lodging	Two persons from each project site to Bell Museum & two persons from Bell Museum to each project site per year. \$187 lodging plus meals for Duluth, \$149 for Moorhead & \$206 for St. Paul	Training for project staff					\$3,000
							<b>Sub Total</b>	<b>\$5,000</b>
<b>Travel Outside Minnesota</b>								
							<b>Sub Total</b>	-
<b>Printing and Publication</b>								
							<b>Sub Total</b>	-
<b>Other Expenses</b>								
		Shipping costs	Cost associated with shipping specimens and supplies between project sites					\$1,000
							<b>Sub Total</b>	<b>\$1,000</b>
							<b>Grand Total</b>	<b>\$797,000</b>

## Classified Staff or Generally Ineligible Expenses

Category/Name	Subcategory or Type	Description	Justification Ineligible Expense or Classified Staff Request
<b>Capital Expenditures</b>		2 digitization stations	<p>A dedicated desktop PC is required to operate the digital camera and barcode scanner with a commercial software package for image processing. Each desktop PC is entirely dedicated to digital image processing and will not be used for any other activity.</p> <p><b>Additional Explanation :</b> Each station includes a camera, light-box, barcode scanner, and a dedicated desktop computer for capturing digital images of specimens during the full term of the project. The lifetime of these electronics with advancing technology and depreciation is three years such that the expenditure will have no resale value at the end of the project.</p>

## Non ENRTF Funds

Category	Specific Source	Use	Status	\$ Amount
<b>State</b>				
In-Kind	University of Minnesota	Unrecovered indirect costs (55% of \$541,000 UMN direct costs with indirect charged to the first \$25,000 of each of three subawards)	Pending	\$325,000
			<b>State Sub Total</b>	<b>\$325,000</b>
<b>Non-State</b>				
Cash	National Science Foundation	Grant for Digitizing lichens and bryophyte records from the Bell Museum Herbarium	Secured	\$50,000
Cash	National Science Foundation	Grant for digitizing North American tree records from the Bell Museum Herbarium	Pending	\$93,000
			<b>Non State Sub Total</b>	<b>\$143,000</b>
			<b>Funds Total</b>	<b>\$468,000</b>

## Attachments

### Required Attachments

#### *Visual Component*

File: [a973045f-743.pdf](#)

#### *Alternate Text for Visual Component*

Diagram illustrating project phases 1 and 2 that published online >1 million biodiversity records spanning all 87 counties with data from 7 institutions and the proposed scope of phase 3 to expand the Atlas to include 2.5 million records from 13 institutions throughout the state....

### Optional Attachments

#### *Support Letter or Other*

Title	File
Authorized letter of commitment	<a href="#">d37a592d-7b7.pdf</a>
Background Check Certification Form	<a href="#">23677975-5a2.pdf</a>

### Difference between Proposal and Work Plan

#### *Describe changes from Proposal to Work Plan Stage*

23 Sep 2022: We reduced the Equipment & Supplies budget by \$4,000 to match the recommended funding amount. 30

Jan 2023: We added language clarifying Environment and Natural Resources Trust Fund acknowledgment.

## Additional Acknowledgements and Conditions:

The following are acknowledgements and conditions beyond those already included in the above workplan:

**Do you understand and acknowledge the ENRTF repayment requirements if the use of capital equipment changes?**

Yes

**Do you agree travel expenses must follow the "Commissioner's Plan" promulgated by the Commissioner of Management of Budget or, for University of Minnesota projects, the University of Minnesota plan?**

Yes, I agree to the UMN Policy.

**Does your project have potential for royalties, copyrights, patents, or sale of products and assets?**

No

**Do you understand and acknowledge IP and revenue-return and sharing requirements in 116P.10?**

N/A

**Do you wish to request reinvestment of any revenues into your project instead of returning revenue to the ENRTF?**

N/A

**Does your project include original, hypothesis-driven research?**

No

**Does the organization have a fiscal agent for this project?**

No