



Environment and Natural Resources Trust Fund

M.L. 2022 Approved Work Plan

General Information

ID Number: 2022-150

Staff Lead: LCCMR General Universal Staff User

Date this document submitted to LCCMR: July 14, 2022

Project Title: Floodwood Campground Improvement Project

Project Budget: \$816,000

Project Manager Information

Name: Corinne Suonvieri

Organization: City of Floodwood

Office Telephone: (218) 476-2751

Email: admin@ci.floodwood.mn.us

Web Address:

Project Reporting

Date Work Plan Approved by LCCMR: July 27, 2022

Reporting Schedule: March 1 / September 1 of each year.

Project Completion: September 30, 2024

Final Report Due Date: November 14, 2024

Legal Information

Legal Citation: M.L. 2022, Chp. 94, Sec. 2, Subd. 09m

Appropriation Language: \$816,000 the second year is from the trust fund to the commissioner of natural resources for an agreement with the city of Floodwood to upgrade the Floodwood Campground and connecting trails to provide high-quality nature and recreation experience for people of all ages.

Appropriation End Date: June 30, 2025

Narrative

Project Summary: The City of Floodwood will be upgrading their existing campground. Improvements include additional camping sites, a fishing pier, RV dump station, electrical services, river access and park buildings.

Describe the opportunity or problem your proposal seeks to address. Include any relevant background information.

The City of Floodwood constructed their existing campground in 1982. The Floodwood Campground is the only campground and boat access to the St. Louis River for a span of over 40 miles. The campground does not have an electrical connection that can accommodate newer models of RV's and other camping vehicles. There are 10 campsites available currently at the site and the campground is always full. The access road to the campground and to the campsites are deteriorated, not paved, have drainage/erosion issues and are hard to access by larger RV's. The current dump station has been shut down and campers have to drive many miles to dump their wastewater. The existing campground buildings need to be upgraded or reconstructed to meet current regulations including ADA requirements. The existing campground needs upgrades to the municipal water supply to much better serve existing campers and to increase the size of the campground. The campground does not have existing dockage, fishing piers or access for kayak and canoe activities.

What is your proposed solution to the problem or opportunity discussed above? Introduce us to the work you are seeking funding to do. You will be asked to expand on this proposed solution in Activities & Milestones.

The City of Floodwood will be increasing the size of the campground to accommodate an additional 14 RV campsites and numerous tent sites. The City will be upgrading the electrical and water system to serve the new and existing campsites. A fishing pier with ADA access will be constructed for fishing, kayaking and canoe access. Existing access roads will be widened and paved to allow better access and increased safety measures to protect pedestrian and bike traffic within the campground. Existing buildings will be upgraded when possible or replaced with new facilities. Buildings include a restroom/shower facility and a pavilion. A new dump station will be constructed that will meet all necessary state requirements and regulations. New equipment will be installed including picnic tables, a playground, benches, fire rings and garbage receptacles (See Attached Visual).

What are the specific project outcomes as they relate to the public purpose of protection, conservation, preservation, and enhancement of the state's natural resources?

The project outcomes consists of upgrading the campground at the Floodwood Campground in Floodwood that will provide a high quality nature and recreation experience for people of all ages. The campground will be open to the general public and will be open annually from May – September. The campground will provide a variety of activities including water recreation, access to non-motorized trails, access to an ATV trail system and tent and RV camping sites. The future funding for the maintenance and/or expansions of the campground will be provided by the City of Floodwood.

Project Location

What is the best scale for describing where your work will take place?

City(s): Floodwood

What is the best scale to describe the area impacted by your work?

Statewide

When will the work impact occur?

During the Project

Activities and Milestones

Activity 1: Project Engineering and Construction Administration

Activity Budget: \$130,000

Activity Description:

The project engineer will be responsible for campground design, project administration, construction administration, plans/specifications, bidding documents, survey, onsite observation, public meeting, permitting, pier/building/infrastructure design, staking and material testing. Project design include general requirements, road widening, system drainage improvements, sanitary dump station, potable water updates, river access improvements, site building upgrades, electrical improvements, signage improvements, RV sites improvements and addition of 5 new sites, tent site improved and two additional site and erosion control. See detailed information in the attachment.

Activity Milestones:

Description	Approximate Completion Date
Project scope due to funding	July 31, 2022
Project Design Started	August 31, 2022
Project Design Completed	January 31, 2023
Consultation with SHPO	May 31, 2023
Site design/construction administration plans approved by the City	May 31, 2023
All permits secured	May 31, 2023
Construction Administration	September 30, 2024

Activity 2: Project Construction

Activity Budget: \$686,000

Activity Description:

Construction activities include surveying, road widening, storm drainage improvements, sanitary dump station, potable water upgrades, river access improvements, fishing pier, building upgrades, electrical improvements, landscaping and signage, RV site improvements, tent site improvements and erosion control. See detailed information in the attachment.

Activity Milestones:

Description	Approximate Completion Date
Project Bids Awarded	May 31, 2023
Funds secured to complete the construction/project	May 31, 2023
Construction Start	June 30, 2023
Construction/Project Completion	September 30, 2024
Final construction approved by the city	September 30, 2024
Final construction administration approved by the city	September 30, 2024
Certification of occupancy approved by city	September 30, 2024
Facility is open to the public	September 30, 2024

Project Partners and Collaborators

Name	Organization	Role	Receiving Funds
Park and Recreation Committee	City of Floodwood	Future Planning and Project Development	No
Mayor and City Council	City of Floodwood	Project Oversight and Project Coordination/Future Funding	No

Dissemination

Describe your plans for dissemination, presentation, documentation, or sharing of data, results, samples, physical collections, and other products and how they will follow ENRTF Acknowledgement Requirements and Guidelines.

The City of Floodwood and the city parks committee have regular meetings. Documentation of these meetings are developed in the form of meeting minutes that are presented and approved by the City Council. All council meetings are public and all project updates are discussed at the meetings and are available to the general public. The Minnesota Environmental and Natural Resources Trust Fund (ENRTF) will be acknowledged through use of the trust fund logo or attribution language on project print and electronic media, publications, signage, and other communications per the ENRTF Acknowledgements Guidelines.

Long-Term Implementation and Funding

Describe how the results will be implemented and how any ongoing effort will be funded. If not already addressed as part of the project, how will findings, results, and products developed be implemented after project completion? If additional work is needed, how will this work be funded?

The City of Floodwood will be responsible for all of the operation and maintenance cost associated with the campground and all amenities. The City of Floodwood is committed to maintain and improve the campground for the next twenty years. Funds will be budgeted by the city on an annual basis and the city will be responsible for evaluating the campground conditions and monitoring access and safety issues related to the site. The City has been very successful in securing funds for many years and will continue for all future needs.

Budget Summary

Category / Name	Subcategory or Type	Description	Purpose	Gen. Ineligible	% Benefits	# FTE	Classified Staff?	\$ Amount
Personnel								
							Sub Total	-
Contracts and Services								
Consulting Engineer	Professional or Technical Service Contract	Consulting Engineer will be responsible for all design, construction administration and project management. Engineer will be hired through a qualifications process.				2		\$130,000
General Contractor	Professional or Technical Service Contract	The general contractor will be responsible of all project construction activities. The general contractor will be hired through a competitive bidding process.				8		\$686,000
							Sub Total	\$816,000
Equipment, Tools, and Supplies								
							Sub Total	-
Capital Expenditures								
							Sub Total	-
Acquisitions and Stewardship								
							Sub Total	-
Travel In Minnesota								
							Sub Total	-
Travel Outside Minnesota								

							Sub Total	-
Printing and Publication								
							Sub Total	-
Other Expenses								
							Sub Total	-
							Grand Total	\$816,000

Classified Staff or Generally Ineligible Expenses

Category/Name	Subcategory or Type	Description	Justification Ineligible Expense or Classified Staff Request
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Non ENRTF Funds

Category	Specific Source	Use	Status	\$ Amount
State				
			State Sub Total	-
Non-State				
			Non State Sub Total	-
			Funds Total	-

Attachments

Required Attachments

Visual Component

File: [39bc4184-51a.pdf](#)

Alternate Text for Visual Component

Visual Shows the Site and Amenities...

Board Resolution or Letter

Title	File
City Resolution	3c88b83a-5eb.pdf
Floodwood Financial Statement 2020 Final uploaded 111921 upon request	95146c5e-6b6.pdf

Optional Attachments

Support Letter or Other

Title	File
Detailed Project Description	245b7755-c1f.pdf
Background Check	218a21ee-ccf.pdf

Difference between Proposal and Work Plan

Describe changes from Proposal to Work Plan Stage

The budget for each of the activities have been reduced due the funding request being reduced. The city and parks and recreation department have met and have agreed to to which areas of the project will be reduced or redesigned to meet the new budget.

Additional Acknowledgements and Conditions:

The following are acknowledgements and conditions beyond those already included in the above workplan:

Do you understand and acknowledge the ENRTF repayment requirements if the use of capital equipment changes?

N/A

Do you agree travel expenses must follow the "Commissioner's Plan" promulgated by the Commissioner of Management of Budget or, for University of Minnesota projects, the University of Minnesota plan?

N/A

Does your project have potential for royalties, copyrights, patents, or sale of products and assets?

No

Do you understand and acknowledge IP and revenue-return and sharing requirements in 116P.10?

N/A

Do you wish to request reinvestment of any revenues into your project instead of returning revenue to the ENRTF?

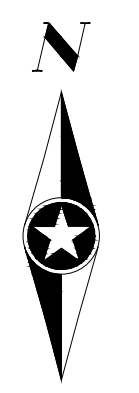
N/A

Does your project include original, hypothesis-driven research?

No

Does the organization have a fiscal agent for this project?

No



CITY PROPERTY LINE

IMPROVE TENT SITE AVAILABILITY

- SITE IMPROVEMENTS
- ENLARGED GRAVEL FOUNDATIONS
 - METAL FIRE PITS
 - PICNIC TABLES
 - POTABLE WATER CONNECTIONS
 - ELECTRICAL CONNECTIONS (20, 30, 50 AMP)
 - MAXIMIZE NUMBER OF RV SITES ALONG EXISTING ACCESS ROAD

ST LOUIS RIVER

- GENERAL SITE IMPROVEMENTS
- STORM WATER DRAINAGE IMPROVEMENTS
 - RIVER OUTLET EROSION CONTROL IMPROVEMENTS (3X)
 - SITE GRADING

- NEW FISHING PIER OR SHORE FISHING AREA
- ADA ACCESSIBLE TRAIL
 - 1X PARKING STALL (ADA)
 - KAYAK AND CANOE WALK IN ENTRY

GRAVEL ROAD IMPROVEMENTS TO ACCOMMODATE 40' RVs

CAMP HOST SITE NEAR ENTRANCE

EXISTING CITY SANITARY SYSTEM

NEW ADA RV/CAMP SITE LOCATION TBD

GENERAL PARKING

IMPROVE EXISTING SN DUMP STATION: CURBING, BIT PATCH, FLUSHING HYDRANT
RENOVATE EXISTING SHOWER BLDG

HICKORY STREET

NEW PLAY GROUND EQUIPMENT

PROPOSED 30' x 40' PAVILION / STORM SHELTER WITH GENERAL PARKING (NOT IN SCOPE, FUTURE AMENITY).

4TH AVE

GENERAL PARKING

CITY PROPERTY LINE

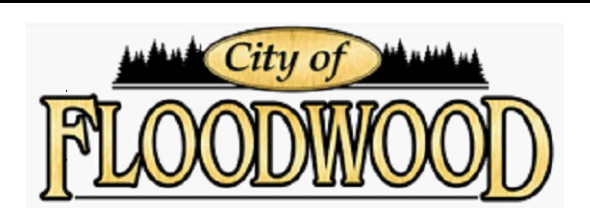
GARBAGE & RECYCLING RECEPTACLE AREA

EXISTING CITY WATER SYSTEM

CITY OF FLOODWOOD

Save: 6/28/2022 12:44 PM [username] Plot: 6/28/2022 2:42 PM X:\F\FLOOD\15956505-final-dgn\51-drawings\10-Civil\cad\dwg\exhibit\FLOODWOOD_CAMPGROUND_PRESENTATION_EXHIBIT_LARGE.dwg

SEH Project FLOOD - P
Drawn By
Designed By
Checked By



PO BOX 348
111 WEST 8TH AVE.
FLOODWOOD, MN 55736
218-476-2751



1200 4TH AVE SE SUITE 200
GRAND RAPIDS, MN 55744
218.322.4500

FLOODWOOD,
MINNESOTA

PROPOSED CAMPGROUND IMPROVEMENTS
PRESENTATION EXHIBITS
FLOODWOOD, MN

FILE NO. 1
FLOOD - P
of 1

