



Environment and Natural Resources Trust Fund (ENRTF)

M.L. 2020 ENRTF Work Plan (Main Document)

Today's Date: 8/23/19

Date of Next Status Update Report: 10/1/20

Date of Work Plan Approval:

Project Completion Date: June 30, 2022

Does this submission include an amendment request? __

PROJECT TITLE: Perham to Pelican Rapids Regional Trail – West Segment

Project Manager: Charles Grotte

Organization: Otter Tail County

College, Department, or Division: Public Works

Mailing Address: 505 South Court Street, Suite 1

City, State, Zip Code: Fergus Falls, MN 56537

Project Manager Direct Telephone Number: 218-998-8475

Email Address: cgrotte@co.ottertail.mn.us

Web Address: <https://ottertailcountymn.us>

Location: Central Region (Otter Tail County)

Total Project Budget: \$2,600,000

Amount Spent: \$0

Balance: \$2,600,000

Legal Citation: M.L. 2020, Chp. xx, Sec. xx, Subd. xx

Appropriation Language:

PROJECT STATEMENT:

Funding will be used for construction costs to build the West Segment (6.83 miles) of the 32-mile Perham to Pelican Rapids Regional Trail that will connect the two communities via Maplewood State Park. The trail master plan can be reviewed here: <https://ottertailcountymn.us/project/perham-to-pelican-rapids-trail>. The West Segment will connect the City of Pelican Rapids to Maplewood State Park. The park is a significant destination for residents and visitors alike. Maplewood State Park hosted over 154,000 visitors in 2017 with attendance trends on the rise. There is not currently a safe, non-motorized transportation alternative from Maplewood State Park to any local communities, including Pelican Rapids. Design and engineering costs for the project will be funded by Otter Tail County.

Alignment with LCCMR Funding Priorities

Section G (i.e. Land Acquisition, Habitat, and Recreation) - This proposal specifically aims to expand outdoor recreational opportunities by connecting the community of Pelican Rapids to Maplewood State Park via a 6.83-mile recreational trail. It will also expand existing state trail systems by connecting the Central Lakes and Heartland Trails in the future. Otter Tail County is in a beautiful part of Minnesota with an abundance of lakes, wetlands, rolling hills and agricultural areas. Outdoor recreation is an important part of the quality of life and the tourism economy in Otter Tail County.

Section C (i.e. Environmental Education) – This proposal significantly improves access to outdoor recreational opportunities to diverse and changing populations. Racial and ethnic minority populations tend to participate less in most nature-based outdoor recreation activities, including visiting state parks and trails. In fact, according to a DNR report, only 2.8 percent of state park visitors identified themselves as non-white. Pelican Rapids is the most diverse community in Otter Tail County and one of the most diverse rural communities in Minnesota. Over 46% of the residents of Pelican Rapids identify as persons of color and 62% of the population are non-native English speakers. This project will afford outdoor recreational opportunities to members of racially and ethnically diverse cultures who have not traditionally benefited from the park’s facilities and resources.

II. OVERALL PROJECT STATUS UPDATES:

First Update April 1, 2021

Second Update October 1, 2021

Third Update April 1, 2022

Final Report between project end (June 30) and August 15, 2022

III. PROJECT ACTIVITIES AND OUTCOMES:

ACTIVITY 1 Title: Perham to Pelican Rapids (West Segment) Trail Development

Description: LCCMR funding will be used to construct a 10-foot wide multi-use trail from the south end of the City of Pelican Rapids south along Trunk Highway (TH) 59 to County State Aid Highway (CSAH) 3, and then east on CSAH 3 to the west boundary of Maplewood State Park. The proposed project will run parallel along TH 59 and CSAH 3 and link to the newly constructed Pelican Rapids Trail in Pelican Rapids. The LCCMR funding will be used for trail construction, including but not limited to: earthwork, paving, rest stops, signage, a trail head with parking, benches, bicycle racks and trash receptacles.

ACTIVITY 1 ENRTF BUDGET: \$2,600,000

Outcome	Completion Date
1. <i>Competitively bid and construct a 10-foot-wide, 6.83-mile bituminous trail and associated amenities from Pelican Rapids to Maplewood State Park</i>	10/1/2021

First Update April 1, 2021

Second Update October 1, 2021

Third Update April 1, 2022

Final Report between project end (June 30) and August 15, 2022

IV. DISSEMINATION:

Description:

A wide variety of tools and technologies will be employed to share information about the project. We will use an existing project website (<https://ottertailcountymn.us/project/perham-to-pelican-rapids-trail>) to provide updates. Users can subscribe to receive updates anytime new information is added. Press release and Otter Tail County social media sites will also be utilized for project updates. Finally, there will be considerable public outreach, including direct mailings to keep area property owners apprised of project developments.

The Minnesota Environment and Natural Resources Trust Fund (ENRTF) will be acknowledged through use of the trust fund logo or attribution language on project print and electronic media, publications, signage, and other communications per the [ENRTF Acknowledgement Guidelines](#).

First Update April 1, 2021

Second Update October 1, 2021

Third Update April 1, 2022

Final Report between project end (June 30) and August 15, 2022

V. ADDITIONAL BUDGET INFORMATION:

A. Personnel and Capital Expenditures

Explanation of Capital Expenditures Greater Than \$5,000: *10-foot-wide, 6.83-mile bituminous trail and associated amenities from Pelican Rapids to Maplewood State Park*

Explanation of Use of Classified Staff:

Total Number of Full-time Equivalents (FTE) Directly Funded with this ENRTF Appropriation:

Enter Total Estimated Personnel Hours for entire duration of project:	Divide total personnel hours by 2,080 hours in 1 yr = TOTAL FTE:
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Total Number of Full-time Equivalents (FTE) Estimated to Be Funded through Contracts with this ENRTF Appropriation:

Enter Total Estimated Contract Personnel Hours for entire duration of project:	Divide total contract hours by 2,080 hours in 1 yr = TOTAL FTE:
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VI. PROJECT PARTNERS:

- A. Partners outside of project manager’s organization receiving ENRTF funding: None
- B. Partners outside of project manager’s organization NOT receiving ENRTF funding: None

VII. LONG-TERM- IMPLEMENTATION AND FUNDING:

Once the project is completed, Otter Tail County will assume financial responsibility for the ongoing maintenance and enhancement of the trail. The trail will be maintained for biking, walking and other non-motorized uses during spring, summer and fall. In the winter, the trail will be open for winter activities such as cross-country skiing and snowshoeing.

VIII. REPORTING REQUIREMENTS:

- Project status update reports will be submitted April 1 and October 1 each year of the project
- A final report and associated products will be submitted between June 30 and August 15, 2022

IX. SEE ADDITIONAL WORK PLAN COMPONENTS:

A. Budget Spreadsheet

B. Visual Component or Map

C. Parcel List Spreadsheet

D. Acquisition, Easements, and Restoration Requirements

E. Research Addendum

Attachment A: Project Budget Spreadsheet
 Environment and Natural Resources Trust Fund
 M.L. 2020 Budget Spreadsheet



Legal Citation:
 Project Manager: Charles Grotte, PE
 Project Title: Perham to Pelican Rapids Regional Trail
 Organization: Otter Tail County
 Project Budget: \$2,600,000
 Project Length and Completion Date: 6.8 miles to be completed by 8/15/2022
 Today's Date: 8/23/19

ENVIRONMENT AND NATURAL RESOURCES TRUST FUND BUDGET		Budget	Amount Spent	Balance
BUDGET ITEM				
Personnel (Wages and Benefits)		\$ -	\$ -	\$ -
Professional/Technical/Service Contracts		\$ -	\$ -	\$ -
Equipment/Tools/Supplies		\$ -	\$ -	\$ -
Capital Expenditures Over \$5,000		\$ 2,600,000	\$ -	\$ 2,600,000
Construction Costs. Contractor selected through competitive bid process				
Fee Title Acquisition		\$ -	\$ -	\$ -
Easement Acquisition		\$ -	\$ -	\$ -
Professional Services for Acquisition		\$ -	\$ -	\$ -
Printing		\$ -	\$ -	\$ -
Travel expenses in Minnesota		\$ -	\$ -	\$ -
Other		\$ -	\$ -	\$ -
COLUMN TOTAL		\$ 2,600,000	\$ -	\$ 2,600,000
SOURCE AND USE OF OTHER FUNDS CONTRIBUTED TO THE PROJECT				
	Status (secured or pending)	Budget	Spent	Balance
Non-State: Otter Tail County Local Match -		\$ 1,186,030	\$ -	\$ 1,186,030
Personnel (Wages and Benefits)		\$ 108,000	\$ -	\$ 108,000
Professional/Technical/Service Contracts (Otter Tail County will hire an Engineering		\$ 225,000	\$ -	\$ 225,000
Easement Acquisition (Landowner Payments)		\$ 95,000	\$ -	\$ 95,000
Professional Services for Acquisition (Otter Tail County will hire a qualified land surve		\$ 80,000	\$ -	\$ 80,000
Construction costs. Contractor selected through competitive bid process		\$ 676,000	\$ -	\$ 676,000
Travel expenses in Minnesota		2030	\$ -	\$ 2,030
State:		\$ -	\$ -	\$ -
In kind:		\$ -	\$ -	\$ -
Other ENRTF APPROPRIATIONS AWARDED IN THE LAST SIX YEARS				
	Amount legally obligated but not yet spent	Budget	Spent	Balance
		\$ -	\$ -	\$ -

Attachment C: Template

Environment and Natural Resources Trust Fund

M.L. 2020 Acquisition/Restoration Parcel List Spreadsheet

Project Title: Perham to Pelican Rapids Regional Trail (West Segment)

Legal Citation: Staff will update the legal citation upon work plan approval by the LCCMR following the MN Legislative Session.

Project Manager: Charles Grotte, PE

Organization: Otter Tail County

College/Department/Division: Highway Department

M.L. 2020 ENRTF Appropriation: \$2,600,000

Project Length and Completion Date: 6.8 miles to be completed in Fall 2022

Today's Date: 8/23/2019



Instructions: Please include on the following list all targeted parcels that you are currently considering for acquisition (fee title or easement) or restoration (all phases) using the appropriation. The list may include more parcels than you will ultimately acquire or conduct restoration work on with the funds. To be eligible as part of your project, however, a parcel must be included on the list. Changes may be requested through the amendment process. Please update the status column and submit with your periodic workplan updates. Include any significant issues related to any particular parcel in your activity and project status sections of your Main Workplan Document.

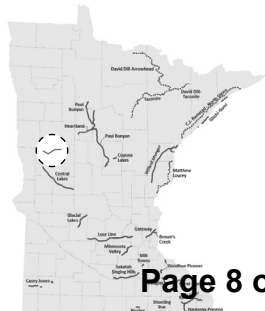
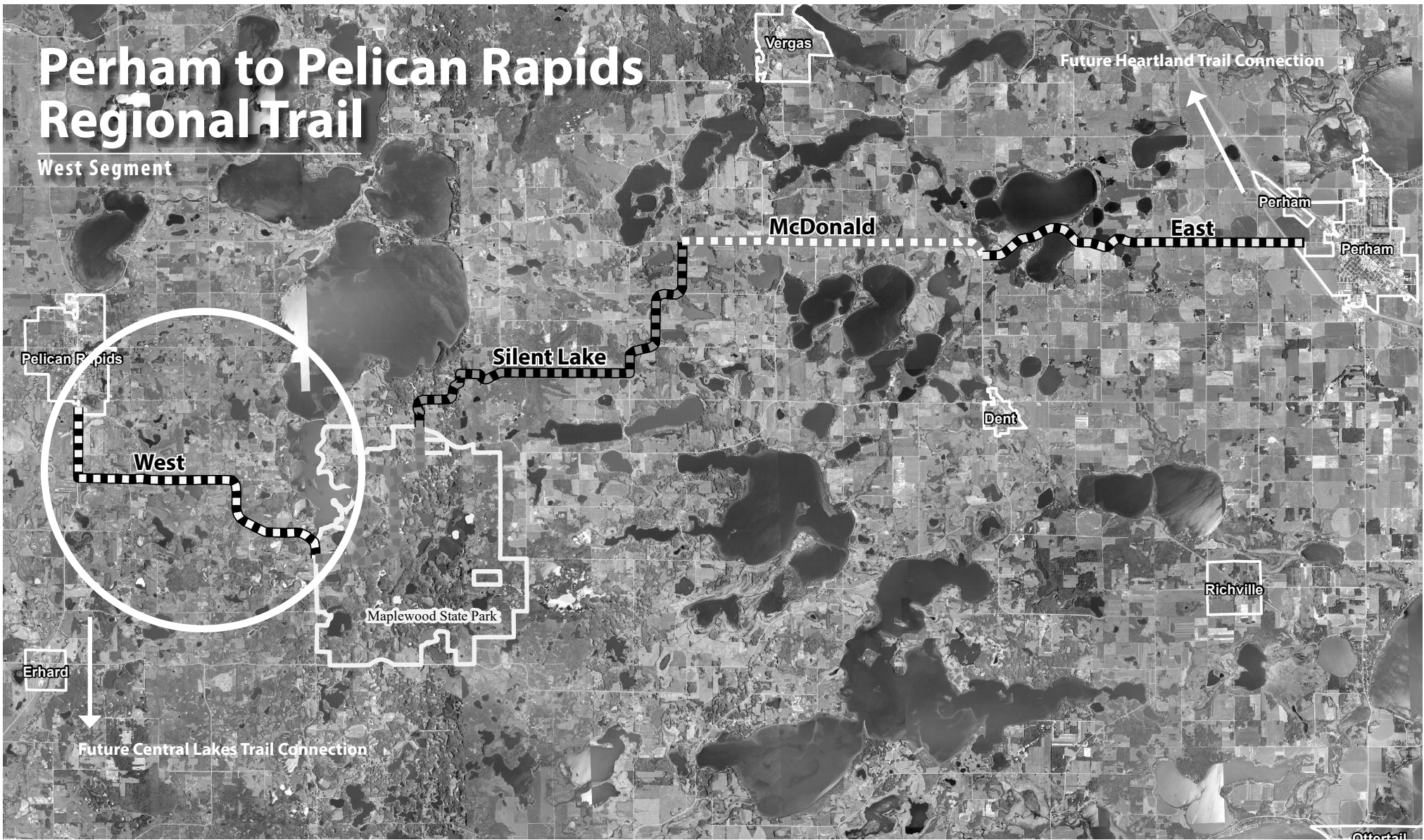
#	Acquisition or Restoration Parcel Name	Geographic Coordinates (preferably from the center of the parcel) Format: [Deg.]° [Min.]' [Sec.]" [Hemis.]		Estimated Cost	Estimated Annual PILT Liabilities	County	Site Significance (please include what ecosystem (e.g., prairie, forest, wetland, savanna) is represented as well as the ecological significance, site importance, conservation value, and public benefits)	Activity Description (e.g. fee title acquisition, conservation easement acquisition, site preparation, restoration)	# of Acres	# of Shoreline Miles	Type of Landowner (private individual or trust, non-profit organization, for-profit entity)	Proposed Fee Title or Easement Holder (if applicable)	Status of work (e.g. engaged in landowner negotiations, no longer in consideration, restoration activities underway)
		Latitude	Longitude										
		1	76000340036001										
2	50000340247000	46° 33' 07.19" N	096° 04' 44.39" W	\$ 3,445	\$ -	Otter Tail	Prairie, Needed for trail route	Easement	0.79	0	Private	Otter Tail County	Not Started
3	50000340250000	46° 32' 45.59" N	096° 04' 51.60" W	\$ 6,665	\$ -	Otter Tail	Prairie, Needed for trail route	Easement	1.53	0	Private	Otter Tail County	Not Started
4	24000030024000	46° 32' 20.40" N	096° 04' 51.60" W	\$ 8,975	\$ -	Otter Tail	Prairie, Needed for trail route	Easement	2.06	0	Private	Otter Tail County	Not Started
5	24000030021000	46° 32' 20.40" N	096° 04' 33.59" W	\$ 3,323	\$ -	Otter Tail	Prairie, Needed for trail route	Easement	0.76	0	Private	Otter Tail County	Not Started
6	24000020018001	46° 32' 13.19" N	096° 04' 19.20" W	\$ 1,635	\$ -	Otter Tail	Homestead, Needed for trail route	Easement	0.38	0	Private	Otter Tail County	Not Started
7	24000020018000	46° 32' 16.79" N	096° 03' 57.60" W	\$ 4,928	\$ -	Otter Tail	Prairie, forest, Needed for trail route	Easement	1.13	0	Private	Otter Tail County	Not Started
8	24000020015000	46° 32' 20.40" N	096° 03' 28.80" W	\$ 6,550	\$ -	Otter Tail	Prairie, Wetland, Needed for trail route	Easement	1.50	0	Private	Otter Tail County	Not Started
9	24000010001002	46° 32' 13.19" N	096° 02' 59.99" W	\$ 3,338	\$ -	Otter Tail	Prairie, Wetland, Needed for trail route	Easement	0.77	0	Private	Otter Tail County	Not Started
10	24000010012000	46° 32' 13.19" N	096° 02' 38.39" W	\$ 3,345	\$ -	Otter Tail	Prairie, Wetland, Needed for trail route	Easement	0.77	0	for-profit entity	Otter Tail County	Not Started
11	24000010006000	46° 32' 13.19" N	096° 02' 13.20" W	\$ 3,300	\$ -	Otter Tail	Prairie, Needed for trail route	Easement	0.76	0	for-profit entity	Otter Tail County	Not Started
12	24000010003001	46° 32' 13.19" N	096° 02' 02.40" W	\$ 3,313	\$ -	Otter Tail	Prairie, Needed for trail route	Easement	0.76	0	Private	Otter Tail County	Not Started
13	39000060045001	46° 32' 20.40" N	096° 01' 51.60" W	\$ 738	\$ -	Otter Tail	Prairie, Needed for trail route	Easement	0.17	0	Private	Otter Tail County	Not Started
14	39000060045900	46° 32' 13.19" N	096° 01' 40.80" W	\$ 2,258	\$ -	Otter Tail	Prairie, Needed for trail route	Easement	0.52	0	for-profit entity	Otter Tail County	Not Started
15	39000060041000	46° 32' 13.19" N	096° 01' 26.40" W	\$ 2,125	\$ -	Otter Tail	Prairie, forest, Needed for trail route	Easement	0.49	0	Private	Otter Tail County	Not Started
16	39000060043001	46° 32' 05.99" N	096° 01' 19.20" W	\$ 1,850	\$ -	Otter Tail	Prairie, forest, Needed for trail route	Easement	0.42	0	Private	Otter Tail County	Not Started
17	39000060039002	46° 32' 02.39" N	096° 01' 04.80" W	\$ 2,125	\$ -	Otter Tail	Wetland, forest, Needed for trail route	Easement	0.49	0	Private	Otter Tail County	Not Started
18	39000060039003	46° 31' 51.59" N	096° 01' 04.80" W	\$ 1,388	\$ -	Otter Tail	Wetland, forest, Needed for trail route	Easement	0.32	0	Private	Otter Tail County	Not Started
19	39000060040000	46° 31' 44.40" N	096° 01' 08.40" W	\$ 1,675	\$ -	Otter Tail	Forest, Needed for trail route	Easement	0.38	0	Private	Otter Tail County	Not Started
20	39000070053000	46° 31' 33.60" N	096° 01' 33.59" W	\$ 3,795	\$ -	Otter Tail	Prairie, Needed for trail route	Easement	0.87	0	Trust	Otter Tail County	Not Started
21	39000070053003	46° 31' 37.20" N	096° 01' 11.99" W	\$ 1,850	\$ -	Otter Tail	Homestead, Needed for trail route	Easement	0.42	0	Private	Otter Tail County	Not Started
22	39000070053001	46° 31' 37.20" N	096° 01' 04.80" W	\$ 168	\$ -	Otter Tail	Forest, Needed for trail route	Easement	0.04	0	Private	Otter Tail County	Not Started
23	39000070053002	46° 31' 33.60" N	096° 01' 08.40" W	\$ 1,910	\$ -	Otter Tail	Homestead, Needed for trail route	Easement	0.44	0	Private	Otter Tail County	Not Started
24	39000070050000	56° 31' 26.40" N	096° 01' 04.80" W	\$ 2,075	\$ -	Otter Tail	Prairie, Needed for trail route	Easement	0.48	0	Private	Otter Tail County	Not Started
25	39000070056000	46° 31' 26.40" N	096° 00' 54.00" W	\$ 1,425	\$ -	Otter Tail	Homestead, Needed for trail route	Easement	0.33	0	Private	Otter Tail County	Not Started
26	39000070056004	46° 31' 26.40" N	096° 00' 46.80" W	\$ 575	\$ -	Otter Tail	Forest, Needed for trail route	Easement	0.13	0	Private	Otter Tail County	Not Started
27	39000070056007	46° 31' 22.80" N	096° 00' 46.80" W	\$ 438	\$ -	Otter Tail	Forest, Needed for trail route	Easement	0.10	0	Private	Otter Tail County	Not Started

28	39000070056006	46° 31' 19.19" N	096° 00' 43.20" W	\$ 1,025	\$ -	Otter Tail	Forest, Needed for trail route	Easement	0.24	0	Private	Otter Tail County	Not Started
29	39000070057000	46° 31' 15.60" N	096° 00' 03.60" W	\$ 250	\$ -	Otter Tail	Prairie, Needed for trail route	Easement	0.06	0	for-profit entity	Otter Tail County	Not Started
30	39000070056001	46° 31' 22.80" N	096° 00' 03.60" W	\$ 150	\$ -	Otter Tail	Forest, Needed for trail route	Easement	0.03	0	Private	Otter Tail County	Not Started
31	39000080060000	46° 31' 22.80" N	096° 00' 17.99" W	\$ 6,613	\$ -	Otter Tail	Prairie, Needed for trail route	Easement	1.52	0	for-profit entity	Otter Tail County	Not Started
32	39000080062000	46° 31' 33.60" N	096° 00' 17.99" W	\$ 100	\$ -	Otter Tail	Prairie, Needed for trail route	Easement	0.02	0	Private	Otter Tail County	Not Started
33	39000080064000	46° 31' 22.80" N	095° 59' 52.80" W	\$ 2,800	\$ -	Otter Tail	Prairie, Needed for trail route	Easement	0.64	0	Trust	Otter Tail County	Not Started
34	39000080061000	46° 31' 08.39" N	096° 00' 28.79" W	\$ 1,600	\$ -	Otter Tail	Prairie, Forest, Needed for trail route	Easement	0.37	0	Private	Otter Tail County	Not Started
35	39000080063000	46° 31' 08.39" N	096° 00' 10.80" W	\$ 3,288	\$ -	Otter Tail	Prairie, Wetland, Needed for trail route	Easement	0.75	0	Private	Otter Tail County	Not Started
36	39000080059000	46° 31' 12.00" N	095° 59' 45.59" W	\$ 1,385	\$ -	Otter Tail	Prairie, Needed for trail route	Easement	0.32	0	Private	Otter Tail County	Not Started
37	39000080059001	46° 31' 12.00" N	095° 59' 27.59" W	\$ 2,835	\$ -	Otter Tail	Prairie, Needed for trail route	Easement	0.65	0	Trust	Otter Tail County	Not Started
38	39000080058002	46° 31' 04.80" N	095° 59' 27.59" W	\$ 500	\$ -	Otter Tail	Prairie, Needed for trail route	Easement	0.11	0	Private	Otter Tail County	Not Started

NOTES:

Perham to Pelican Rapids Regional Trail

West Segment



SEGMENT

West (6.83 miles)

Silent Lakes (8.11 miles)

McDonald (5.83 miles)

East (6.41 miles)

STATUS

LCCMR Grant Request

Detailed engineering and acquisition underway

Detailed engineering and acquisition underway

Construction in 2019

