

Final Abstract

Final Report Approved on September 15, 2023

M.L. 2020 Project Abstract

For the Period Ending June 30, 2024

Project Title: Sportsmen's Training And Developmental Learning Center

Project Manager: Ray Sogard

Affiliation: Minnesota Forest Zone Trappers Association

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City/State/Zip: Hibbing, MN 55746

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Website: <http://www.mnforesttrappers.com/>

Funding Source:

Fiscal Year:

Legal Citation: M.L. 2021, First Special Session, Chp. 6, Art. 5, Sec. 2, Subd. 09u

Appropriation Amount: \$85,000

Amount Spent: \$85,000

Amount Remaining: -

Sound bite of Project Outcomes and Results

The Minnesota Trappers Association used these funds to complete a site evaluation, master plan, and cost estimate for constructing and outfitting a Sportsmen's Training and Developmental Learning Center located on a 38 acre parcel owned by the Minnesota Forest Zone Trappers Association in Hibbing, MN.

Overall Project Outcome and Results

The master plan details every aspect of this facility. The main building layout/concept details the indoor exhibit/banquet space that will accommodate 500 people, numerous exhibits, or multiple classrooms as needed. In addition, a commercial kitchen will have the ability and equipment needed to serve a large banquet or daily classrooms in need of nutrition. Further the mechanical, cold storage, retail, office, bathrooms, showers, and janitor space to assure this facility will accomplish the goals of the MFZTA. In addition, the site plan shows how the pond, bog walk, rustic campsites, outdoor classrooms, parking, and RV campsites will all fit. The cost estimates provide the blueprint for the MFZTA to pursue local, state, and Federal grants needed to make this facility a reality. This facility was inspired by a Wisconsin facility that has been successful because the convention is held the same week and month each thus allowing patrons to plan their vacations each year in order to participate in the experience. The MFZTA plans on doing the same.

In addition, the partnerships that are being developed with the Minnesota Deer Hunters Association, Delta Waterfowl, Pheasants Forever, The Grouse Society, Minnesota Darkhouse and Angling Association, Ducks Unlimited, the National Rifle Association, National Wild Turkey Association, and others will promote the longevity and success of this facility. The master plan provides the blueprint that will allow us to teach individuals how the air, water, land, fish, wildlife and other natural resources interact to create the environment as we know it. Improved state policy is the goal.

Project Results Use and Dissemination

The master plan details and defines the areas the MFZTA must now pursue to ensure success. Breaking the project into areas that grant writers can target grants that will ensure success. The master plan will be forwarded to all grant prospects in order that they have a clear understanding of what we are trying to accomplish. In addition signage promoting the LCCMR and ENRTF will be posted as grants become available, as well as promotional articles as they become available will be forwarded to the LCCMR.



Environment and Natural Resources Trust Fund

M.L. 2020 Approved Final Report

General Information

Date: August 28, 2024

ID Number: 2020-058

Staff Lead: Becca Nash

Project Title: Sportsmen's Training And Developmental Learning Center

Project Budget: \$85,000

Project Manager Information

Name: Ray Sogard

Organization: Minnesota Forest Zone Trappers Association

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Web Address: <http://www.mnforesttrappers.com/>

Project Reporting

Final Report Approved: September 15, 2023

Reporting Status: Project Completed

Date of Last Action: September 15, 2023

Project Completion: July 31, 2023

Legal Information

Legal Citation: M.L. 2021, First Special Session, Chp. 6, Art. 5, Sec. 2, Subd. 09u

Appropriation Language: \$85,000 the second year is from the trust fund to the commissioner of natural resources for an agreement with the Minnesota Forest Zone Trappers Association to complete a site evaluation and master plan for the Sportsmen's Training and Developmental Learning Center near Hibbing. Any revenue generated from selling products or assets developed or acquired with this appropriation must be repaid to the trust fund unless a plan is approved for reinvestment of income in the project as provided under Minnesota Statutes, section 116P.10.

Appropriation End Date: June 30, 2024

Narrative

Project Summary: The Minnesota Forest Zone Trappers Association (MFZTA) is requesting an \$85,000 grant to complete a site evaluation and a master plan for the Sportsmen's Training and Development Center.

Describe the opportunity or problem your proposal seeks to address. Include any relevant background information.

The Minnesota Forest Zone Trappers Association (MFZTA) is requesting an \$85,000 grant to complete a site evaluation and a master plan for their Sportsmen's Training and Developmental Learning Center located on a 38 acre parcel owned by the MFZTA in Hibbing. The site evaluation would include infrastructure (water, sewer, electrical) needs, wetlands, permitting, survey, elevations, cost estimates and soil building conditions. The master plan would include base maps, development concept and drawings, design workshops, conceptual evaluations, cost estimates, public engagement, site layouts and a public relations plan.

The site would include 24 RV and 24 primitive camp sites, bog walk trails, training facility, educational areas, parking space, equipment/maintenance building, restroom/shower facilities and seating bleachers. Educational activities will include trapping and hunting, environmental/wetlands training, drafting training manuals and providing workshops to designed to get more people involved in outdoor activities; especially youth.

What is your proposed solution to the problem or opportunity discussed above? Introduce us to the work you are seeking funding to do. You will be asked to expand on this proposed solution in Activities & Milestones.

The MFTZA is a non-profit 501C3 Corporation operating under the laws of Minnesota. They encompass over seven counties throughout northeastern Minnesota. The primary purpose of the MFTZA will be to achieve the best possible, highest quality outdoor experience. Their work to date to develop this project include meetings with regional, state and federal government officials, educating the general public, holding outdoor programs, regulation enforcement training, support wildlife research and developing relationships with wildlife officials and promoting good sportsmanship and ethic outdoor practices. The MFZTA offers multi-day conventions, annual workshops and numerous training sessions throughout the year that focus on education and environmental stewardship.

The MFTZA has developed satellite programs in which they partner with Delta Waterfowl, MN Deer Hunters Association, Pheasants Forever, Grouse Society, MN Darkhouse and Angling Association, Ducks Unlimited, NRA, National Turkey Association and others to promote outdoor activities throughout the region.

What are the specific project outcomes as they relate to the public purpose of protection, conservation, preservation, and enhancement of the state's natural resources?

The completion of the site evaluation and the master plan will enable the MFZTA to promote their programs throughout the United States. The completion of this work will also provide detailed cost estimates for all of the activities proposed for their site and will be the foundation for MFZTA to seek local, state and Federal funds to construct their facility. The ultimate goal will be to own and operate the premier outdoor training and educational facility in the country.

Project Location

What is the best scale for describing where your work will take place?

Region(s): NE

What is the best scale to describe the area impacted by your work?

Statewide

When will the work impact occur?

In the Future

Activities and Milestones

Activity 1: Activity 1 Title: Site Evaluation & Master Plan Completion

Activity Budget: \$85,000

Activity Description:

Evaluation will include surveys, permit needs, activity area siting, infrastructure needs and ADA requirements. The plan will include maps, conceptual drawings, public engagement and a public relations plan.

Activity Milestones:

Description	Approximate Completion Date
A well designed site	November 30, 2021
Infrastructure needs identified	December 31, 2021
Detailed cost estimates for the site	December 31, 2021
Conceptual drawings completed.	December 31, 2021
Public relations plan and public engagement.	December 31, 2021
Master plan complete.	December 31, 2021

Project Partners and Collaborators

Name	Organization	Role	Receiving Funds
MFZTA Board of Directors	MN Forest Zone Trappers Association	This group will oversee the project.	No
State and Federal Agencies	State and Federal Agencies	Various state and federal agencies will be a part of this project.	No
State and Regional Outdoor and Environmental Groups	State and Regional Outdoor and Environmental Groups	State and Regional Outdoor and Environmental Groups	No
Consulting Engineers, Landscape Architects, Planners, Financial Advisors	Consulting Engineers, Landscape Architects, Planners, Financial Advisors	Consulting Engineers, Landscape Architects, Planners, Financial Advisors	No

Dissemination

Describe your plans for dissemination, presentation, documentation, or sharing of data, results, samples, physical collections, and other products and how they will follow ENRTF Acknowledgement Requirements and Guidelines.

We will have signage available on the property and place the LCCMR logo on plans.

Long-Term Implementation and Funding

Describe how the results will be implemented and how any ongoing effort will be funded. If not already addressed as part of the project, how will findings, results, and products developed be implemented after project completion? If additional work is needed, how will this work be funded?

The completion of the site evaluation and the master plan will enable the MFZTA to promote their programs throughout the United States. The completion of this work will also provide detailed cost estimates for all of the activities proposed for their site and will be the foundation for MFZTA to seek local, state and Federal funds to construct their facility. The ultimate goal will be to own and operate the premier outdoor training and educational facility in the country.

Budget Summary

Category / Name	Subcategory or Type	Description	Purpose	Gen. Ineligible	% Benefits	# FTE	Classified Staff?	\$ Amount	\$ Amount Spent	\$ Amount Remaining
Personnel										
							Sub Total	-	-	-
Contracts and Services										
Short Elliott Hendrickson, Inc.	Professional or Technical Service Contract	Site evaluation, Master Plan Completion				0.5		\$85,000	\$85,000	-
							Sub Total	\$85,000	\$85,000	-
Equipment, Tools, and Supplies										
							Sub Total	-	-	-
Capital Expenditures										
							Sub Total	-	-	-
Acquisitions and Stewardship										
							Sub Total	-	-	-
Travel In Minnesota										
							Sub Total	-	-	-
Travel Outside Minnesota										
							Sub Total	-	-	-
Printing and Publication										

							Sub Total	-	-	-
Other Expenses										
							Sub Total	-	-	-
							Grand Total	\$85,000	\$85,000	-

Classified Staff or Generally Ineligible Expenses

Category/Name	Subcategory or Type	Description	Justification Ineligible Expense or Classified Staff Request
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Non ENRTF Funds

Category	Specific Source	Use	Status	\$ Amount	\$ Amount Spent	\$ Amount Remaining
State						
			State Sub Total	-	-	-
Non-State						
In-Kind	MFZTA	Planning	Secured	\$5,000	\$4,000	\$1,000
Cash	IRRRB	Planning	Pending	\$5,000	-	\$5,000
			Non State Sub Total	\$10,000	\$4,000	\$6,000
			Funds Total	\$10,000	\$4,000	\$6,000

Attachments

Required Attachments

Visual Component

File: [c496cd83-bb4.pdf](#)

Alternate Text for Visual Component

Site view of project site....

Financial Capacity

File: [654f2da1-21d.pdf](#)

Board Resolution or Letter

Title	File
Resolution	baf2cad4-609.pdf

Supplemental Attachments

Capital Project Questionnaire, Budget Supplements, Support Letter, Photos, Media, Other

Title	File
Tax Information	08b0d32c-1a9.pdf
Background Check Document	0858df6c-200.pdf
Army Corps Letter	77ae6c15-25d.pdf
Master Plan	d57bb316-f4d.pdf
Kitchen Plan 1	633df239-10a.pdf
Kitchen Plan 2	a3f456bc-70b.pdf
Kitchen Plan 3	c018c385-aff.pdf
Wetland Delineation	f1d94aed-7f4.pdf
Delineation Map	b9bed626-872.jpe
Grant Acknowledgement	44abd8e6-e69.docx
Letter of Support 01	6c022597-99f.pdf
Letter of Support 02	7647be8a-afb.pdf
Letter of Support 03	ce4237f1-31a.pdf
Letter of Support 04	b7c1c435-7fa.pdf
Letter of Support 05	fd8f6112-c4c.pdf
Letter of Support 06	1ebd5995-907.pdf
Letter of Support 07	491510a5-796.doc
Letter of Support 08	cf897b36-315.pdf
Letter of Support 09	10d6b4d6-ed9.pdf
Letter of Support 10	456d005c-f14.docx

Difference between Proposal and Work Plan

Describe changes from Proposal to Work Plan Stage

We have made the suggested change by LCCMR staff. Thank you.

Additional Acknowledgements and Conditions:

The following are acknowledgements and conditions beyond those already included in the above workplan:

Do you understand and acknowledge the ENRTF repayment requirements if the use of capital equipment changes?

N/A

Do you agree travel expenses must follow the "Commissioner's Plan" promulgated by the Commissioner of Management of Budget or, for University of Minnesota projects, the University of Minnesota plan?

N/A

Does your project have potential for royalties, copyrights, patents, sale of products and assets, or revenue generation?

No

Do you understand and acknowledge IP and revenue-return and sharing requirements in 116P.10?

N/A

Do you wish to request reinvestment of any revenues into your project instead of returning revenue to the ENRTF?

N/A

Does your project include original, hypothesis-driven research?

No

Does the organization have a fiscal agent for this project?

No

Work Plan Amendments

Amendment ID	Request Type	Changes made on the following pages	Explanation & justification for Amendment Request (word limit 75)	Date Submitted	Approved	Date of LCCMR Action
1	Amendment Request	<ul style="list-style-type: none"> Budget - Professional / Technical Contracts 	The LCCMR staff us to amend this request to name the contractor that was hired to undertake the completion of the Master Plan and to also conduct some site evaluations.	April 4, 2023	Yes	April 24, 2023

Status Update Reporting

Final Status Update September 14, 2023

Date Submitted: September 15, 2023

Date Approved: September 15, 2023

Overall Update

We have completed the last three elements needed to make our project complete which include the kitchen layout, wetland delineation report, and the final Master Plan complete with cost estimates. The kitchen layout and wetland delineation report become an integral part of the Master Plan and should be considered as one document.

Activity 1

Since the last update we made sure to include all pertinent attachments needed to complete this project.

(This activity marked as complete as of this status update)

Dissemination

LCCMR logo and statements have been included on the Master Plan.

Status Update Reporting

Status Update April 1, 2023

Date Submitted: April 4, 2023

Date Approved: April 24, 2023

Overall Update

The Minnesota Forest Zone Trappers Association (MFZTA) was awarded an \$85,000 grant to complete a site evaluation and a master plan for the Sportsmen's Training and Development Center. Highlights include project coordination and meetings, data collection and base mapping, site and facilities analysis, site fit tests, site and building layouts, final concept plan and master plan undertaking. met with MNFZTA representatives to understand project objectives, values, and special issues and concerns. The engineering/architectural firm collectively worked to define MNFZTA's program of intended site and building uses, created a "wish-list" of potential learning facilities options, proposed site features, and supporting infrastructure. The creation of master plan report for publication and distribution to potential future funding sources.

Activity 1

Data Collection and Base Mapping: Completed collection and assembly of pertinent site, GIS, aerial, and relevant infrastructure base map information from existing sources. Created a photo inventory of relevant site images from the field walks. Completed evaluation of existing site conditions and how these elements could influence functional use patterns of the site layout, including an examination of natural features (topography, wetlands and drainage patterns, vegetation, etc.) and existing built features (the adjacent residential properties, gravel roads and trail networks, parking areas, supporting infrastructure and utilities, etc.) Evaluated MNFZTA potential "wish list" of programmed activities and facilities against a broader, longer-term analysis applied to new building structures, parking lots, RV layout, infrastructure (roads, utilities, water, sewer, etc.). Created several iterations of concept layouts of various proposed components of the project to determine best-fit spacing relationships. Developed several iterations of whole site layout options showing the buildings and uses most appropriate for the facility. Created specific new building floorplan layout, including indoor exhibit space, commercial kitchen, office/retail areas, supporting mechanical/storage areas, and separate bathroom and shower facilities. Created final Master Plan report for publication and distribution to potential future funding sources.

Dissemination

We will have signage available on the property upon completion of the Master Plan and will place the LCCMR logo on plans. There have been no public meetings to date. When public meetings begin, the LCCMR will be acknowledged as required by statute.

Status Update Reporting

Status Update October 1, 2022

Date Submitted: October 3, 2022

Date Approved: October 6, 2022

Overall Update

The engineering/architectural firm continues meet with MNFZTA representatives to understand project objectives, values, and special issues and concerns. Collectively worked to define MNFZTA's program of intended site and building uses, created a "wish-list" of potential learning facilities options, proposed site features, and supporting infrastructure.

Final Concept Plan: Working on the preparation of a final concept plan for site and building floor plan layout. Development of cost estimates for project, including supporting utility and infrastructure needs.

Master Plan: Working on creation of master plan report for publication and distribution to potential future funding sources. Currently developing graphic illustrations within the plan to depict proposed project scope of the future development.

Activity 1

Data Collection and Base Mapping: Completed collection and assembly of pertinent site, GIS, aerial, and relevant infrastructure base map information from existing sources. Created a photo inventory of relevant site images from the field walks.

Site and Facilities Analysis: Completed evaluation of existing site conditions and how these elements could influence functional use patterns of the site layout, including an examination of natural features (topography, wetlands and drainage patterns, vegetation, etc.) and existing built features (the adjacent residential properties, gravel roads and trail networks, parking areas, supporting infrastructure and utilities, etc.)

Evaluation of MNFZTA's Program and Facilities – Site Fit Tests: Evaluated MNFZTA potential "wish list" of programmed activities and facilities against a broader, longer-term analysis applied to new building structures, parking lots, RV layout, infrastructure (roads, utilities, water, sewer, etc.). Created several iterations of concept layouts of various proposed components of the project to determine best-fit spacing relationships.

Site & Building Layout Options: Developed several iterations of whole site layout options showing the buildings and uses most appropriate for the facility. Created specific new building floorplan layout, including indoor exhibit space.

Dissemination

We will have signage available on the property upon completion of the Master Plan and will place the LCCMR logo on plans. There have been no public meetings to date. When public meetings begin, the LCCMR will be acknowledged as required by statute.

Status Update Reporting

Status Update April 1, 2022

Date Submitted: April 14, 2022

Date Approved: April 28, 2022

Overall Update

MFZTA is working with an engineer to develop the site evaluation and complete the master plan for the project. This should be complete by 15 May 2022.

Activity 1

Site Evaluation and Master Plan Complete - In Progress. We have paid one invoice to SEH Engineering for \$11,118.07 on 4/6/2022.

Dissemination

We are currently designing a brochure about the project to feature at various sporting shows and events which will prominently feature the ENRTF/LCCMR logo. We will also be putting up a sign at the property with the logos, thanking ENRTF/LCCMR for their funding.