Environment and Natural Resources Trust Fund (ENRTF) Project Requirements

The following information provides guidance on requirements for all efforts undertaken using monies from the Environment and Natural Resources Trust Fund (ENRTF). These should be considered minimum requirements and may be modified in the future.

Project Requirements for ENRTF-Funded Projects

A. Trust Fund Not to Supplant Existing Funding
   The Trust Fund may not be used as a substitute for traditional sources of funding environmental and natural resources activities, but the Trust Fund shall supplement the traditional sources. See 116P.03 for additional information.

B. Trust Fund Expenditures
   Trust Fund dollars can only be spent for activities supporting the Fund’s intended purpose. See 116P.08 and Article XI, Section 14 of the Minnesota Constitution for additional information.

C. Royalties, Copyrights, Patents, and Sale of Products and Assets
   1. The Trust Fund owns and shall take title to the percentage of a royalty, copyright, or patent resulting from a project supported by the fund equal to the percentage of the project’s total funding provided by the fund.
   2. If a project supported by the fund results in net income from the sale of products or assets developed or acquired by an appropriation from the fund, the appropriation must be repaid to the fund in an amount equal to the percentage of the project's total funding provided by the fund. See 116P.10 for more information.

D. Work Plan and Progress Reports
   As a condition of accepting an appropriation from the Trust Fund, an agency or entity receiving an appropriation or a party to an agreement from an appropriation must submit a work plan and annual or semiannual progress reports in the form determined by the Legislative-Citizen Commission on Minnesota Resources for any project funded in whole or in part with funds from the appropriation. Modifications to the approved work plan and budget expenditures must be made through the amendment process established by the Legislative-Citizen Commission on Minnesota Resources. See 116P.05 Subd. 2 (b) for additional information.

E. Acknowledgement of Funding
   A recipient of an appropriation from the Trust Fund must acknowledge financial support from the environment and natural resources trust fund in project publications, signage, and other public...
communications and outreach related to work completed using the appropriation. Acknowledgment
may occur, as appropriate, through use of the trust-fund logo or inclusion of language attributing
support from the trust fund. Each direct recipient of money appropriated in this section, as well as
each recipient of a grant awarded pursuant to this section, must satisfy all reporting and other
requirements incumbent upon constitutionally dedicated funding recipients as provided in
Minnesota Statutes, section 3.303, subdivision 10, and Minnesota Statutes, chapter 116P.

F. Data-Availability
Data collected by the projects funded by the Trust Fund must conform to guidelines and standards
adopted by Minnesota IT Services. Spatial data must also conform to additional guidelines and
standards designed to support data coordination and distribution that have been published by the
Minnesota Geospatial Information Office. Descriptions of spatial data must be prepared as specified
in the state's geographic metadata guideline and must be submitted to the Minnesota Geospatial
Information Office. All data must be accessible and free to the public unless made private under the
Data Practices Act, Minnesota Statutes, chapter 13. To the extent practicable, summary data and
results of projects funded under this section should be readily accessible on the Internet and
identified as having received funding from the environment and natural resources trust fund.

G. Purchasing Recycled and Recyclable Materials
A political subdivision, public or private corporation, or other entity that receives an appropriation
from the Trust Fund must use the appropriation in compliance with Minnesota Statutes, section
16C.0725, regarding purchasing recycled, repairable, and durable materials and Minnesota Statutes,
section 16C.073, regarding purchasing and using paper stock and printing.

H. Energy Conservation and Sustainable Building Guidelines
A recipient to whom a Trust Fund appropriation is made for a capital-improvement project must
ensure that the project complies with the applicable energy conservation and sustainable building
guidelines and standards contained in law, including Minnesota Statutes, sections 16B.325, 216C.19,
and 216C.20, and rules adopted under those sections. The recipient may use the energy planning,
advocacy, and State Energy Office units of the Department of Commerce to obtain information and
technical assistance on energy conservation and alternative-energy development relating to
planning and constructing the capital-improvement project.

I. Accessibility
Structural and nonstructural facilities created with Trust Fund dollars must meet the design
standards in the Americans with Disabilities Act (ADA) accessibility guidelines.

J. Background Check Certification
A recipient of an appropriation from the Trust Fund that is receiving funding to conduct children's
services, as defined in Minnesota Statutes, section 299C.61, subdivision 7, must certify to the
Legislative-Citizen Commission on Minnesota Resources, as part of the required work plan, that
criminal background checks for background check crimes, as defined in Minnesota Statutes, section

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299C.61, subdivision 2, are performed on all employees, contractors, and volunteers that have or may have access to a child to whom the recipient provides children's services using the appropriation.