

Susan Thornton, Director

MINUTES

**Executive Committee Meeting
June 23, 2011
8:30 a.m. – 9:30 a.m.
Room 5, State Office Building
St. Paul, MN 55155**

Members Present: Jeff Broberg, Nancy Gibson, Rep. Tom Hackbarth Sen. Linda Higgins, Sen. Gen Olson

Staff Present: S. Thornton, S. Shreffler, M. McDonough, M. Banker, D. Griffith

Members Absent: Rep. David Dill

Co-Chair: Nancy Gibson

1. Approve agenda for LCCMR Executive Committee meeting

Co-Chair Gibson called the meeting to order at 8:45 a.m.

2. Approve minutes for November 18, 2010

MOTION: Commissioner Broberg moved approval of the minutes for November 18, 2010 – motion prevailed.

3. FY 12-13 Administrative Budget Review and Approval

MOTION: Commissioner Higgins moved approval of the LCCMR FY12-13 Administrative Budget contingent on final passage by the legislature and signature by the Governor – motion prevailed.

Susan Thornton explained that the LCCMR administrative budget ends on June 30, 2011. If the shutdown should occur on July 1, 2011, the Legislative Coordinating Commission (LCC) has agreed to incur the administrative budget for the LCCMR staff for two pay periods.

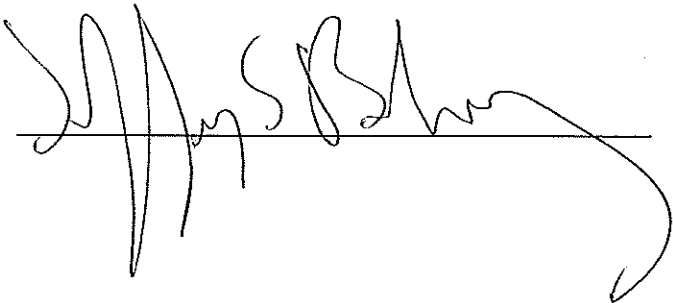
Greg Hubinger, Director LCC, explained in the legislature appropriations carry forward from one biennium to the next biennium and the LCC is going to use those funds to keep employed all LCC employees for the month of July.

Commissioner Olson asked if the LCCMR funds had a carry forward balance. Mr. Hubinger said the LCCMR does not have a carry forward option but M.S. 16A "Department of Management and Budget" provides legislation for the Legislature related to carry forward monies. Mr. Hubinger explained that the House and Senate have different amounts available in the Legislature than LCC. Mr. Hubinger stated the LCC has \$900,000 available in carry forward.

4. 2011 Calendar Activities Review

Susan Thornton suggested having the next LCCMR meeting on July 12, 2011 because some work plans still need approval before they can begin. Members discussed and suggested changing the meeting date to July 13, 2011.

Meeting adjourned at 9:25 a.m.

A handwritten signature in black ink, appearing to read "Susan Thornton", is written over a horizontal line. The signature is cursive and extends to the right of the line.