

Susan Thornton, Director

**MINUTES**

**September 23, 2009**

**8:30 a.m. – 5:30 p.m.**

**Room 5, State Office Building**

**St. Paul, MN 55155**

Members Present: Sen. Ellen Anderson, Al Berner, Jeff Broberg, Rep. Lyndon Carlson, Sen. Satveer Chaudhary, Sen. Dennis Frederickson, Nancy Gibson, John Herman, Norman Moody, Mary Mueller, Sen. Pat Pariseau, Rep. Tom Rukavina, Rep. Ron Shimanski, Sen. Jim Vickerman, Rep. Jean Wagenius, Elizabeth Wilkens

Staff Present: S. Thornton, S. Shreffler, M. McDonough, M. Banker, D. Griffith

Members Absent: Rep. Larry Howes

**Co-Chair: Nancy Gibson**

**1. Approve agenda for LCCMR meeting for September 23, 2009**

Commissioner Wagenius called the meeting to order at 8:45 a.m.

MOTION: Commissioner Berner moved to approve the agenda for today's meeting – motion prevailed.

**2. Members report potential conflicts of interest regarding today's business**

Members reported no conflicts of interest for today's meeting.

**2a. Other Business**

Members were informed that they are authorized to attend the E3 2009 – The Midwest's Premier Energy, Economic and Environmental Conference by IREE on November 17, 2009. Attendance at the November 17, 2009 conference would require cancelling the November 17, 2009 LCCMR meeting.

MOTION: Jeff Broberg moved to cancel the LCCMR meeting on November 17, 2009 so members will be able to attend the E3 2009 – The Midwest's Premier Energy, Economic and Environmental Conference by IREE – motion prevailed.

Susan Thornton informed members staff will be sending an email notification regarding the cancellation of the LCCMR meeting on November 17, 2009 and the authorization for attendance on November 17, 2009 to the E3 2009 – The Midwest's Premier Energy, Economic and Environmental Conference by IREE and on October 20, 2009 to the MEI Policy Forum on Clean Water Legacy: Progress and Challenges in Protecting, Restoring and Preserving the Quality of Minnesota's Waters.

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### 3. **DNR's shared professional services proposed charges to 2010 Trust Fund Projects – Jerry Hampel, Asst. Administrator, Office of Management and Budget Services (DNR)**

Jerry Hampel presented an overview of the DNR's shared services group administrative charges. The purpose of DNR's shared services is to deliver operations support activities, such as facilities management, information systems, budget services, and human resources to units within the DNR.

The DNR no longer uses direct appropriations for these shared services and has opted to charge each DNR unit for the actual services used. DNR units have been told they should include these costs in requests to the LCCMR and other funding sources.

Susan Thornton informed members that staff will work with DNR staff on all the proposals where there is an assigned governance cost to clearly define what it covers and how it was calculated.

Susan Thornton informed members that she will be talking to the legislative auditor regarding the Office of the Legislative Auditor shared services report. Commissioner Gibson expressed concern about this happening with other state agencies.

### 4. **Review of 2010 proposal presentations from previous meeting**

Members discussed the previous meetings proposal presentations.

### 5. **2010 Proposal Presentations – see schedule**

See Attachment #1 for the presentation schedule. Members heard presentations every half-hour starting at 9:00 a.m.

### 6. **LCCMR Member Process Discussion**

Greg Knopff (Senate) and Dan Mueller (Senate) discussed the breakdown of the Constitutional Dedicated Funding. Greg Knopff explained that they are projecting \$55 million available next year for the Outdoor Heritage Fund.

Commissioner Gibson asked when the Lessard-Sams Outdoor Heritage Council (L-SOHC) will be releasing their Call for Funding Requests and when is the due date. Greg Knopff said the LSOHC Call for Funding Request will be available on October 1, 2009 and will be due by November 2, 2009.

Members conversed about the 25-year plans and how the coordination between the LCCMR and LSOHC will be accomplished. Members agreed that coordination will become clear over time and communication will be important in regard to overlapping projects as an example.

### 7. **Continue 2010 Proposal Presentations – see schedule**

See Attachment #1 for the presentation schedule. Members heard presentations every half-hour starting at 1:30 p.m.

Members discussed each presentation as they were presented. The following action items were requested by members:

#### 1. LCCMR ID: 188-F Minnesota Landscape Arboretum Land Management and Environmental Education

Members requested Mary Meyer (U of MN) to submit the actual dollar amount direct for environmental education in their 2010 proposal. Susan Thornton informed members that staff will request a follow-up email from Mary Meyer (U of MN) to respond to this request.

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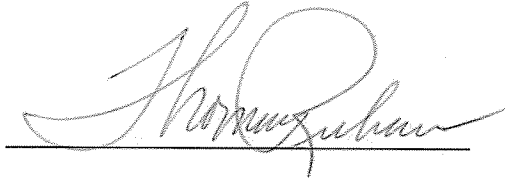
2. LCCMR ID: 180-F Expanding and Strengthening Outdoor Classrooms at Minnesota Schools

Susan Thornton requested the DNR current and past biennium budget for the School Forest program.

3. LCCMR ID: 199-F Glendalough Academy: Environmental Education and Stewardship Model. Susan Thornton informed members staff will follow-up with DNR Parks regarding involvement in the Glendalough Academy proposal for a building revovation in Glendalough State Park.

Meeting adjourned at 5:30 p.m.

Respectfully submitted,



A handwritten signature in cursive script, appearing to read "Susan Thornton", is written over a horizontal line.