
Susan Thornton, Director

MINUTES

Tuesday, September 23, 2008

8:30 a.m. – 5:30 p.m.

Room 5, State Office Building

Members present: Al Berner, Jeff Broberg, Rep. Lyndon Carlson, Sen. Sen. Dennis Frederickson, David Hartwell, John Hunt, Mary Mueller, Sen. Pat Pariseau, Rep. Kathy Tingelstad, Sen. Jim Vickerman, Rep. Jean Wagenius

Staff Present: S. Thornton, Shelley Shreffler, M. McDonough, M. Banker, D. Griffith

Members excused: Sen. Ellen Anderson, Sen. Satveer Chaudhary, Rep. Ron Erhardt, Nancy Gibson, John Herman, Rep. Tom Rukavina

Tuesday, September 23

Co-Chair: Sen. Jim Vickerman

Sen. Jim Vickerman called the meeting to order at 8:50 a.m.

1. Approve agenda for LCCMR meeting

Jeff Broberg moved to approve the agenda – motion prevailed.

2. Approve minutes for July 17, 2008 and July 18, 2008

David Hartwell moved to approve the minutes for July 17, 2008 and July 18, 2008 once a quorum is present – motion prevailed.

Sen. Jim Vickerman stated that there was a quorum at 9:25 a.m. Members reviewed motion for minutes and adopted motion preceded.

3. Members report potential conflicts of interest regarding today's business

Members reported no conflicts of interest for today's meeting.

4. Review the LCCMR Executive Committee Election Procedures recommendations for the Temporary Operating Procedures (Note: election of leadership structure is in effect until October 2008)

At the request of Executive Committee members, Susan Thornton summarized the Executive Committee discussion and recommendation of July 29, 2008. She reviewed the Executive Committee recommendation for the election procedures. See Attachment #1.

5. Adopt new Election Procedures and set date for elections

Sen. Dennis Frederickson moved to amend the "Draft of the Election of Leadership":

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Date of Elections:

"Elections are to be held in January or within 30 days of the date when the last legislative appointments are made of the odd year co-terminus with terms of member appointments. Co-Chairs and Co-Vice Chairs serve until a successor has been elected." - motion prevailed.

David Hartwell moved to adopt the Temporary Operating Procedures with the Frederickson's amendment as adopted to be the permanent Operating Procedures removing all references to temporary – motion prevailed.

6. Review schedule and process for Phase 2 proposal review and allocations. Consider additional dates (as needed) and reschedule scheduled January 6, 2009 meeting (conflict with first day of Legislative Session).

Susan Thornton discussed adding a meeting in November to review the Phase 2 proposals and decide how to proceed on hearings. Members recommended polling for November 21 or 25 for an additional meeting. Susan Thornton clarified that staff will have proposals ready by early November and ranking will be completed by staff.

Susan Thornton asked members to review the meeting dates in January 2009 because the Legislative Session will be starting on January 6, 2009. New dates of Friday, January 9, 2009 and Friday, January 16, 2009 will be set as discussed..

7. Update on Statewide Conservation & Preservation Plan

Susan Thornton stated the Statewide Conservation & Preservation Plan team will present to the Board of Water and Soil (BWSR) on Wednesday, October 22, 2008. The final draft is still being edited.

8. Discuss proposed MN 2050 Workshop on Statewide Conservation and Preservation Plan

Anne Kapuscinski (U of M) and Kris Johnson (U of M) discussed the workshop and the proposed meeting to be held in mid November 2008.

Susan Thornton reminded members that they are authorized for expenses to attend the MN 2050 Workshop and further information will be sent out.

9. Discuss proposals received for the 2009 Phase 1 Request for Proposal (RFP)

Susan Thornton reviewed the summaries of the proposals received and explained that presentations will be held every half hour starting at 12:30 p.m. today.

10. Review request for Contract Administration from DNR

Susan Thornton explained the history and issues related to contract administration by DNR as a designated fiscal agent. Members were also informed that DNR would be submitting a new biennial proposal for future Contract Administration. Members reviewed the work program update and status of expenditure for M.L. 2007, Chp. 30, Sec. 2, Subd. 3b titled "Contract Administration".

David Hartwell moved to transfer M.L. 2007, Chp. 30, Sec. 2, Subd. 4b allocated and declined by the Red Lake Band of Chippewa Indians for \$30,000 to M.L. 2007, Chp. 30, Sec. 2, Subd. 3b titled "Contract Administration" for the contract administration of the M.L. 2007 and M.L. 2008 appropriations for Habitat Corridors Partnership – motion prevailed.

11. Begin 2009 Phase 1 Proposal Presentations – Presentation Agenda Attached

Sen. Ellen Anderson, Alfred Berner, Jeff Broberg, Rep. Lyndon Carlson, Sen. Satveer Chaudhary, Rep. Ron Erhardt, Sen. Dennis Frederickson, Nancy Gibson, David Hartwell, John Herman, John Hunt, Mary Mueller, Sen. Pat Parseau, Rep. Tom Rukavina, Rep. Kathy Tingelstad, Sen. Jim Vickerman, Rep. Jean Wagenius

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See Attachment #2 for the presentation schedule.

12. Adjourn

Meeting adjourned at 4:55 p.m.

Respectfully submitted,



Sen. Ellen Anderson, Alfred Berner, Jeff Broberg, Rep. Lyndon Carlson, Sen. Satveer Chaudhary, Rep. Ron Erhardt, Sen. Dennis Frederickson, Nancy Gibson, David Hartwell, John Herman, John Hunt, Mary Mueller, Sen. Pat Pariseau, Rep. Tom Rukavina, Rep. Kathy Tingelstad, Sen. Jim Vickerman, Rep. Jean Wagenius