



LEGISLATIVE-CITIZEN COMMISSION ON MINNESOTA RESOURCES

CENTENNIAL OFFICE BUILDING, 1st FLOOR
658 CEDAR STREET
ST. PAUL, MINNESOTA 55155

Phone: (651) 296-2406
Email: lccmr@lccmr.mn.gov
Web: www.lccmr.mn.gov

Date: April 14, 2025
From: Becca Nash, Director
To: LCCMR members
Subject: Executive Committee Elections & Proxy Voting Options

Summary

LCCMR will be holding executive committee elections at its meeting on **April 28, 2025**. If you cannot attend the meeting, you may name another LCCMR member to vote in the election as your proxy. The elections and the process for naming a proxy are described below.

Executive Committee Structure and Elections

Per LCCMR's Current [Operating Procedures](#):

Date of Elections:

Elections are to be held in January or within 30 days of the date when the last legislative appointments are made of the odd year co-terminus with terms of member appointments.

Leadership Structure:

An executive committee structure will be made up of the following with members serving 2-year terms:

Chairs (3): House, Senate, Citizen

Vice Chairs (3): House, Senate, Citizen

House and Senate vice chairs will be opposite party (majority/minority) of the respective House and Senate chairs. Citizen chairs and vice chairs serve until a successor has been elected. Legislative chairs and vice chairs, provided they still hold public office in the given legislative body, continue to serve until a successor has been elected.

Nominations for Executive Committee:

Nominations for executive committee positions are by written sign up by a member or by nomination by another member. Executive committee positions shall be nominated and elected in the following order:

Chairs (all three positions)

Vice chairs (all three positions)

Elections and Proxy Voting:

The House members, Senate members, and citizen members must select their respective chairs. Elections may be by written ballot¹.

¹ While LCCMR's operating procedures state that elections may be by written ballot, this conflicts with statutory requirements of open meetings that are conducted remotely. Per [116P.08, Subd. 5](#), LCCMR is subject to open meeting law as set out in Chapter 13D. Chapter [13D.015](#) specifically states that meetings may be conducted remotely provided specific conditions are met, including that all votes are conducted by roll-call. Therefore, if any member joins the meeting remotely, *elections will be held by roll-call*.

LEGISLATIVE-CITIZEN COMMISSION ON MINNESOTA RESOURCES

Members may vote by proxy for election of executive committee members only. If a member wishes to vote by proxy they shall provide their proxy to the LCCMR staff and indicate the member they wish to have the signed proxy given to.

Rotation of Chairs for Meetings:

The rotation of the chair for meetings will be House, Citizen, and Senate. The executive committee will follow the same chair rotation as LCCMR meetings. The executive committee will be chaired by the chair designated for the next full meeting.

How to Designate a Proxy for Elections

The LCCMR has adopted a proxy policy that allows members to proxy their vote for elections. If you *cannot attend* the April 28, 2025 meeting and you *wish to assign someone to vote in your place*, please copy, paste, and complete the sample email below and send to Becca.Nash@lccmr.mn.gov **by 10:00 pm April 27, 2025.**

Please realize that you do not *vote* for a person by using this form. You designate one of your fellow LCCMR members to vote for you. The Director will open the proxy email at the meeting and announce the named individual, who then casts their own vote and the proxy vote on election issues.

Proxy Email Template

Subject: **2025 LCCMR Election Proxy**

In my absence, I grant (Proxy's Name) the right to vote as my proxy for the LCCMR elections on April 28, 2025.

Signed,

 (Your Name)