



Environment and Natural Resources Trust Fund

M.L. 2021 Final Work Plan

General Information

ID Number: 2021-330

Staff Lead: Rory Anderson

Date this document submitted to LCCMR: August 23, 2021

Project Title: Brookston Campground, Boat Launch & Outdoor Recreational Facility

Project Budget: \$425,000

Project Manager Information

Name: Kaycee Melin

Organization: City of Brookston

Office Telephone: (507) 202-8708

Email: brookstoncampgroundproject@gmail.com

Web Address:

Project Reporting

Date Work Plan Approved by LCCMR:

Reporting Schedule: December 1 / June 1 of each year.

Project Completion: July 31, 2023

Final Report Due Date: September 14, 2023

Legal Information

Legal Citation: M.L. 2021, First Special Session, Chp. 6, Art. 6, Sec. 2, Subd. 09o

Appropriation Language: \$425,000 the first year is from the trust fund to the commissioner of natural resources for an agreement with the city of Brookston to design a campground, boat launch, and outdoor recreation area on the banks of the St. Louis River in northeastern Minnesota. A fiscal agent must be approved in the work plan before any trust fund dollars are spent.

Appropriation End Date: June 30, 2024

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Narrative

Project Summary: The City of Brookston will be designing a campground, boat launch, and outdoor recreation area on the banks of the St. Louis River in northeastern Minnesota.

Describe the opportunity or problem your proposal seeks to address. Include any relevant background information.

Brookston, a nearly 100-year old community situated along the beautiful St. Louis River in northeastern Minnesota's St. Louis County, was founded by Finnish and Swedish settlers moving to the area in the late 1890s. The city also sits in close proximity to the Fond du Lac Tribal Reservation, whose area neighbors the community. The abundance of timber brought many loggers to the area and due to its proximity between Duluth and the Iron Range, the railroad became a burgeoning industry in Brookston as the Duluth, Mesabi & Iron Range Railroad hauled iron ore from the mines to the port of Duluth. Brookston was completely destroyed in 1918 by fires, but the citizens rebuilt. The flood of 2012 also devastated the community with water from the river rising so high that it submerged roads and the railroad tracks. Again, the citizens rebuilt. Today the city of 155 people is a stop for travelers and home to generations of families. As the community looks to the future, a campground, boat launch, and recreational facilities are part of its plan for growth and survival. The residents have longed to share the natural beauty of their community with visitors from across the state.

What is your proposed solution to the problem or opportunity discussed above? i.e. What are you seeking funding to do? You will be asked to expand on this in Activities and Milestones.

Brookston will be planning a campground, boat launch, and recreational facilities to attract and accommodate visitors to the area. The facilities will include 30 tent camping spots, 30 RV sites, restroom and shower facilities, picnic pavilion, fishing dock, and community center. Amenities like these would be of great benefit to Brookston, bringing tourism to our beautiful river scene. Fishing, tubing, canoeing, and kayaking are just some of the activities this campground would offer visitors. A bike trail will connect to other area trails. The St. Louis River also connects to the Artichoke River running in from the north, the Stoneybrook River running in from the south, and the St. Louis River downstream from the campground meets up with the Cloquet River, offering incredible water access to visitors. Funding received in this application is for pre-engineering, engineering, design, permitting only and not construction.

What are the specific project outcomes as they relate to the public purpose of protection, conservation, preservation, and enhancement of the state's natural resources?

The campground and boat launch facility will allow visitors to access the St. Louis River for the purpose of fishing, harvesting wild rice, and recreating. This facility will be ADA compliant and promote healthy lifestyles and enjoyment of northern Minnesota's beautiful outdoors. The facility will help to highlight and educate as to Brookston's rich history, including Native American, European Settlers, Logging, Iron Mining, and Railroad Transportation, and the historic Fire of 1918. We estimate that the majority of users will be from outside of northeastern Minnesota, so this project will serve outdoor enthusiasts, campers and people who fish from around the state.

Project Location

What is the best scale for describing where your work will take place?

Region(s): NE

What is the best scale to describe the area impacted by your work?

Statewide

When will the work impact occur?

In the Future

Activities and Milestones

Activity 1: Environmental and Permitting

Activity Budget: \$175,000

Activity Description:

Environmental work needed to comply with the Federal National Environmental Policy Act (NEPA) and the State of Minnesota Environmental Protection Act (MEPA) involving those compliance agencies, namely U.S. Environmental Protection, U.S. Fish & Wildlife, Minnesota Department of Natural Resources, Transportation and Historic Preservation. Other agencies that may become involved are U.S. Army Corp of Engineers, Minnesota Pollution Control Agency, Minnesota Board of Water and Soil Resources and the local Board of Soil and Water Conservation. The environmental work will consist of soil testing, survey cultural resource locations, survey any wetland boundaries, establish property lines and identify land ownership, and adhere to Minnesota Buffer Law of 50 feet along St. Louis River. This work will be performed by an accredited engineer, hereafter known as "Consultant". Consultant will perform needed work to comply with NEPA and MEPA. Consultant will evaluate and assure compliance with state and local ordinances, planning, zoning and codes. Consultant will perform wetland delineations along with TEP reviews and permit submittals.

Activity Milestones:

Description	Completion Date
Approvals and permits from various agencies.	August 31, 2022
Work with City Engineering Firm to complete environmental and permitting work.	August 31, 2022
Surveys, environmental and cultural work complete.	August 31, 2022
City approval of plans.	September 30, 2022

Activity 2: Engineering survey, Design, Plans

Activity Budget: \$250,000

Activity Description:

After assessing the existing conditions survey of the site, soils report, and regulatory requirements, a multidisciplinary design team will assemble design documents for competitive bidding for construction. Review of the materials occurs at 30%, 60%, and 100% milestones for City review and approval of the quality, size, and budget of the project. The components of the project will include tent and RV campsites with power and sanitary (RV) hookups, and all associated site work for roadways, grading, paving, lighting, and utilities. Also, three permanent structures will be built on the site; a picnic pavilion structure, a shower/restroom building, and a community center building. A boat launch and fishing dock will be included in the development along the St. Louis River waterfront. During the bidding phase, alternates will be included in the bidding documents to allow the City to increase it's level of quality or quantity if bids allow for such improvements within the budget. During this phase of the project, ENRTF funds will not be used for actual construction and will only be used for the planning phase of the facilities.

Activity Milestones:

Description	Completion Date
Preliminary design support for environmental work.	December 31, 2021
Final design plans and specifications. Final city approval.	November 30, 2022

Project Partners and Collaborators

Name	Organization	Role	Receiving Funds
Consulting Engineer	Consulting Engineer	Project Management and Project Administration	Yes
General Contractor Hired Through A Competitive Bidding Process	General Contractor	Project Construction	Yes
DNR Staff (Unknown at this time.)	DNR	Funder. We are applying for DNR grants to be used as potential additional funds for the dock and boat ramp.	No
Fond du Lac Band of Lake Superior Chippewa	Tribal Nation	We are seeking the support of the Fond du Lac Band for the Brookston project.	No
Saint Louis County (Fiscal Agent)	Government	St. Louis County is supportive of the Brookston project.	Yes

Dissemination

Describe your plans for dissemination, presentation, documentation, or sharing of data, results, samples, physical collections, and other products and how they will follow ENRTF Acknowledgement Requirements and Guidelines.

The City has regular project meetings. Documentation of these meetings are developed in the form of meeting minutes that are presented and approved by the City Council. All council meetings are public and reports discussed are available to the general public.

The Minnesota Environment and Natural Resources Trust Fund (ENRTF) will be acknowledged through use of the trust fund logo or attribution language on project print and electronic media, publications, signage, and other communications per the ENRTF Acknowledgement Guidelines.

Long-Term Implementation and Funding

Describe how the results will be implemented and how any ongoing effort will be funded. If not already addressed as part of the project, how will findings, results, and products developed be implemented after project completion? If additional work is needed, how will this be funded?

To build the campground, Brookston is actively seeking state bonding monies, IRRRB funding and additional LCCMR grant funding. Maintenance of the facility is estimated at \$15,000, and will be a line item in the City of Brookston's budget to be offset by campground revenue.

Budget Summary

Category / Name	Subcategory or Type	Description	Purpose	Gen. Ineligible	% Benefits	# FTE	Classified Staff?	\$ Amount
Personnel								
							Sub Total	-
Contracts and Services								
Engineering Firm Hired Through A Competitive Process	Professional or Technical Service Contract	Environmental & Permitting				0		\$175,000
Engineering Firm Hired Through A Competitive Process	Professional or Technical Service Contract	Site Survey, Architecture, and Engineering design services				0		\$235,000
St. Louis County	Professional or Technical Service Contract	St. Louis County is the named fiscal agent. All financial data including Purchasing - create Purchase Order, Request for Proposals(RFP) or Quotes (RFQ), paying invoices, creating financial reports needed for grant work, requesting reimbursements, and yearly audit support		X		0.5		\$15,000
							Sub Total	\$425,000
Equipment, Tools, and Supplies								
							Sub Total	-
Capital Expenditures								
							Sub Total	-
Acquisitions and Stewardship								

							Sub Total	-
Travel In Minnesota								
							Sub Total	-
Travel Outside Minnesota								
							Sub Total	-
Printing and Publication								
							Sub Total	-
Other Expenses								
							Sub Total	-
							Grand Total	\$425,000

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Classified Staff or Generally Ineligible Expenses

Category/Name	Subcategory or Type	Description	Justification Ineligible Expense or Classified Staff Request
Contracts and Services - St. Louis County	Professional or Technical Service Contract	St. Louis County is the named fiscal agent. All financial data including Purchasing - create Purchase Order, Request for Proposals(RFP) or Quotes (RFQ), paying invoices, creating financial reports needed for grant work, requesting reimbursements, and yearly audit support	Brookston (Population 142) does not have the staff or infrastructure to manage large sums of money therefore we have contracted with St. Louis County to have their auditors assist in administering these funds.

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Non ENRTF Funds

Category	Specific Source	Use	Status	Amount
State				
Cash	DNR Water Resource Grant	This funding would be used in the construction of the boat ramp facility.	Potential	\$200,000
			State Sub Total	\$200,000
Non-State				
Cash	Federal Regional Trails Grant	This grant would be used in the construction of trails, paths, and trail connections to the facility.	Potential	\$150,000
			Non State Sub Total	\$150,000
			Funds Total	\$350,000

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Attachments

Required Attachments

Visual Component

File: [59954c9e-7a4.pdf](#)

Alternate Text for Visual Component

Map of Brookston project....

Board Resolution or Letter

Title	File
Brookston Project Map	f622ba02-c45.pdf
City of Brookston Resolution	6389ea94-7b6.pdf

Optional Attachments

Support Letter or Other

Title	File
Background Check Document for LCCMR	86f67e45-917.pdf
Fiscal Agreement with St. Louis County	aa711e13-e3d.pdf

Difference between Proposal and Work Plan

Describe changes from Proposal to Work Plan Stage

We have made the new revisions per your instructions. Thank you. Brookston Campground Project

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Additional Acknowledgements and Conditions:

The following are acknowledgements and conditions beyond those already included in the above workplan:

Do you understand and acknowledge the ENRTF repayment requirements if the use of capital equipment changes?

N/A

Do you agree travel expenses must follow the "Commissioner's Plan" promulgated by the Commissioner of Management of Budget or, for University of Minnesota projects, the University of Minnesota plan?

N/A

Does your project have potential for royalties, copyrights, patents, or sale of products and assets?

No

Do you understand and acknowledge IP and revenue-return and sharing requirements in 116P.10?

N/A

Do you wish to request reinvestment of any revenues into your project instead of returning revenue to the ENRTF?

N/A

Does your project include original, hypothesis-driven research?

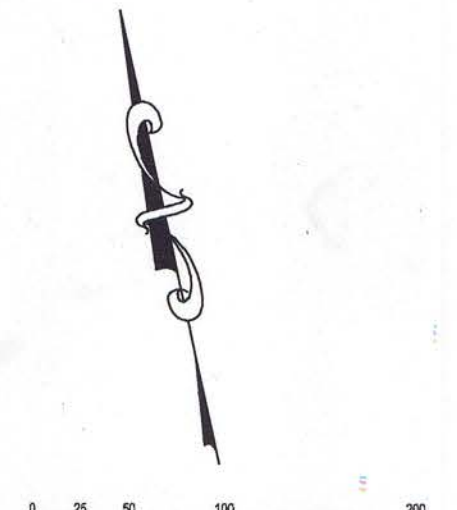
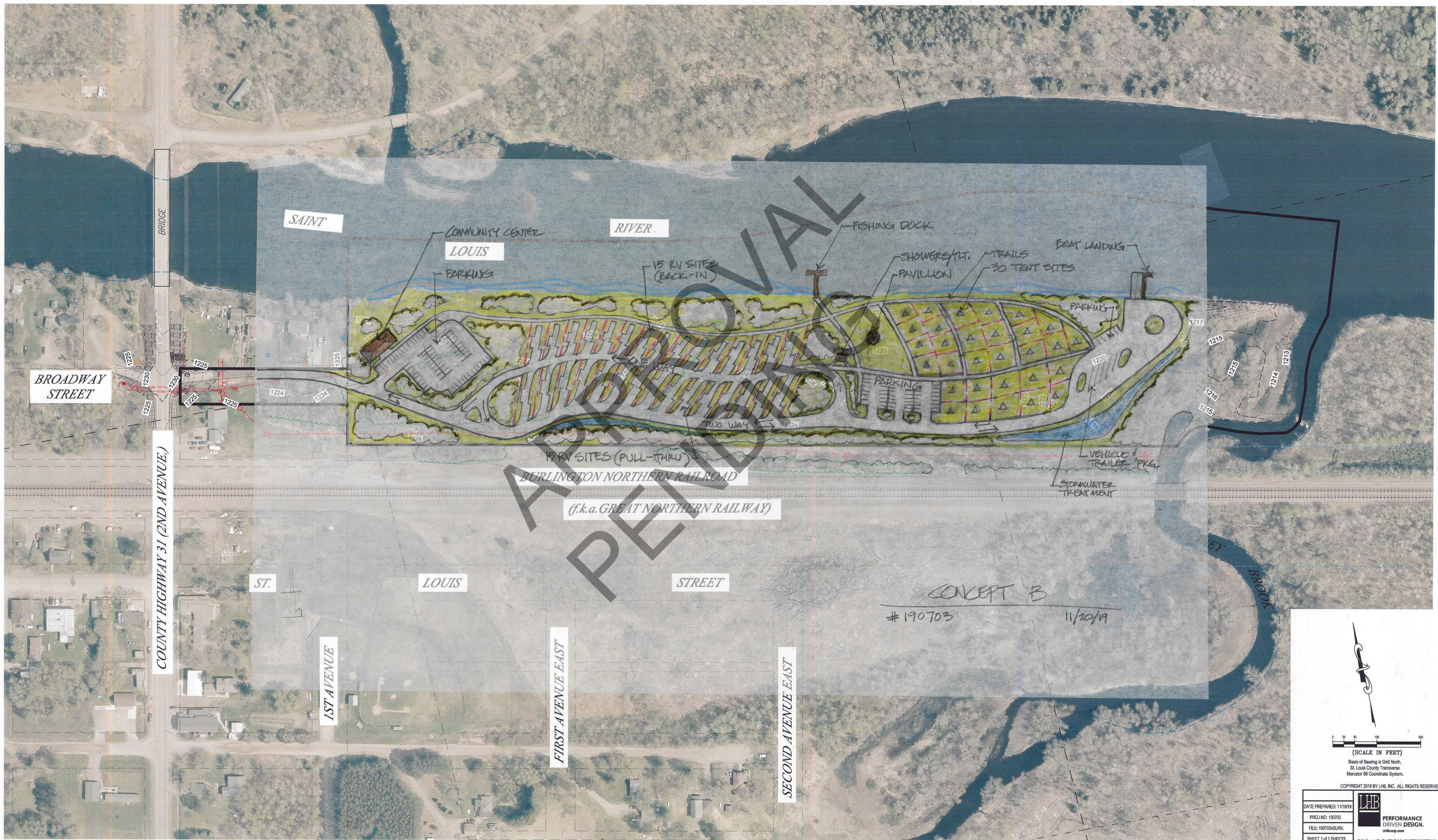
No

Does the organization have a fiscal agent for this project?

Yes, St. Louis County

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City of Brookston Campground Concept



(SCALE IN FEET)
Basis of Bearing is Grid North,
St. Louis County Transverse
Mercator 96 Coordinate System.

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DATE PREPARED: 11/19/19	 PERFORMANCE DRIVEN DESIGN. LHBcorp.com
PROJ. NO: 190703	
FILE: 190703/SURV.	
SHEET 1 of 1 SHEETS	

21 W. Superior St., Ste. 500 | Duluth, MN 55802 | 218.727.8448
FILE: 190703/SURV Drawing: 190703/SURV.dwg