

**ENVIRONMENT & NATURAL RESOURCES TRUST FUND  
LEGISLATIVE–CITIZEN COMMISSION ON MINNESOTA RESOURCES**  
100 REV. DR. MARTIN LUTHER KING JR. BLVD. - ROOM 65  
ST. PAUL, MINNESOTA 55155-1201  
**PHONE:** 651/296-2406   **FAX:** 651/296-1321  
**TTY:** 651/296-9896 OR 1-800-657-3550  
**EMAIL:** lcmr@lcmr.leg.mn                   **WEB:** www.lcmr.leg.mn

---

Page 1 of 3

**Agenda  
Wednesday, August 30, 2006  
1:30 p.m. – 6:30 p.m.  
Location: Rm. 5 State Office Building  
St. Paul, MN**

Note: 1:00 p.m. to 1:30 p.m. Citizen members only: Per diem, expense procedures and related forms, and Economic Interest Disclosure Form Reporting requirements discussion with Campaign Finance and Public Disclosure Board staff (Room 51 State Office Building)

**Meeting Objectives:**

- Welcome and introduce members;
- Discuss the nature and scope of the LCCMR's responsibilities; and
- Decide next steps in organizing and conducting LCCMR business.

(Tab #'s refer to Trust Fund Background book to be distributed)

Facilitator: Ryan Church, Department of Administration

1:30 p.m. Reception for Members

1. Welcome and Introductions: Rep. Kathy Tingelstad
2. "MINNESOTA: A HISTORY OF THE LAND" (Overview of the people and landscapes of Minnesota, a 4 minute video)
3. Minnesota's Natural Resources: Member Discussion  
"What natural resources issues do members consider to be of most importance for the future of Minnesota?"
4. Presentation: Perspectives on "How We Got Here" by Rep. Loren Solberg & Dave Zentner (invited) - former co-chairs of the Trust Fund Advisory Task Force.  
- Advisory Task Force Report (Tab #11)
5. LCCMR Charge: Discuss the Nature and Scope of the LCCMR's Responsibilities
  - The authorizing legislation: MS 116P as amended in 2006 (Tab #1)
  - Environment and Natural Resources Trust Fund amendment to the Constitution (Tab #1)
  - Other responsibilities assigned to LCCMR by the legislature (Tab #2)
  - Amounts available from Trust Fund for FY08 and FY09: \$22,688,000 each year based on 5.5% of corpus value as of June 30, 2006 (total corpus value \$415,755,141) (Tab #5)
  - Existing strategic plan/request for proposal (RFP) adopted 2004 (Tab #3)
  - Trust Fund mission and vision statements adopted 1989 (Tab #8)

6. Major Business Items to Accomplish:

- Organization/Procedures
- Fall 2006 Activities to Accomplish
- RFP for Statewide Conservation and Preservation Plan

Break into groups for small Team Discussions and Recommendations

Team #1: Organization/Procedures

Team #1 Questions

- What structure of leadership is desired?, e.g. executive committee, chair, vice-chair
- What election cycle is desired for chair and leadership?, e.g. annual, biennial?
- What will be the rotation of the chair?
- What will be the rotation of other leadership positions?
- Do you want a proxy procedure in place? For elections only? For other decisions?
- Review the draft procedures document. Adopt or modify the draft? Note: included in the draft procedures document is a proposed conflict of interest policy for the commission.

Team #2: Fall 2006 Activities to Accomplish

- Strategic Plan for Recommendations to 2007 legislature
- 6-yr Strategic Plan (M.S. 116P.08, Subd. 3)
- Solicit Proposals
- Funding Recommendations

*M.S. 116P.08 Subd. 3 (a)The commission shall adopt a strategic plan for making expenditures from the trust fund, including identifying the priority areas for funding for the next six years. The strategic plan must be reviewed every two years. The strategic plan must have clearly stated short- and long-term goals and strategies for trust fund expenditures, must provide measurable outcomes for expenditures, and must determine areas of emphasis for funding.*

*(b) The commission shall consider the long-term strategic plans of agencies with environment and natural resource programs and responsibilities and plans of conservation and environmental organizations during the development and review of the strategic plan.*

Team #2 Questions

- Strategic Plan: Development of Strategic Plan to guide January 2007 funding recommendations to the legislature?
- Relationship to the development of the 6- year strategic plan in 116P.08?
- What kind of information is requested in the development of the plan: Presentations? From whom? Site visits?
- Solicit proposals: Issue RFP? Broad or narrow in focus for 2007 recommendations?
- Seek specific proposals in the RFP?
- How develop funding recommendations? Presentations on proposals?

- Role of Technical Advisors in assisting the development of strategic plan and funding recommendations?
- Timeline for funding recommendations to 2007 legislature?

Team #3: RFP for Statewide Conservation and Preservation Plan

*M.L. 2006, Chapter 243, Sec. 20, Subd. 10. **Statewide conservation and preservation plan.** \$150,000 in fiscal year 2006 and \$150,000 in fiscal year 2007 is to the Legislative Commission on Minnesota Resources, or its successor commission, to issue a request for a proposal to develop a statewide comprehensive plan for conservation and preservation.*

Team #3 Questions

- What should be the scope of the Request for Proposal?
- Discussion on the intended use of the plan?
- What should be the intended focus?
- What should be the timing of the RFP? – When issue? Award? Completion date?
- Relationship to 6-yr Strategic Plan for the Trust Fund required in M.S. 116P.08 Subd. 3.

**(Break into assigned teams for 45 minutes)**

7. Report by Teams on Recommendations and Proposed Actions
8. Full LCCMR Discussion of Additional Issues Related to the Fall 2006 Activities and Schedule
  - A. Discussion of information and testimony requested for future meetings  
Form and content of meetings – What is the preferred style: presentations in a room, site visits, presentations, round table discussions? Preferred citizen advice formats?
  - B. Proposed meeting schedule: dates, times, location,  
(See member availability survey)
  - C. Other organization issues
9. Other
10. Confirm Next Meeting: Date, Purpose & Focus
11. Adjournment

*NOTE: Agenda items for upcoming meetings*

- *Election of leadership*
- *Funding from Lottery sales tax-in-lieu receipts to Natural Resources Fund and to Game and Fish Fund, roughly \$19 million per year*
- *Historical overview of past expenditures by issue area or by Constitutional categories*
- *2006 capital bonding*
- *Review Additional Background Materials*
- *Citizen Web based input on Natural Resource Priorities*
- *Other*